



VOLLEYBALL WORLD  
**BEACH**  
**PRO TOUR**

BEACH PRO TOUR CHALLENGE GUADALAJARA

11 – 14 APRIL 2024

EVENT PLAYBOOK

15<sup>th</sup> Mar. 24 – V4

## 1. Invitation Letter, Visa & Entry Documents

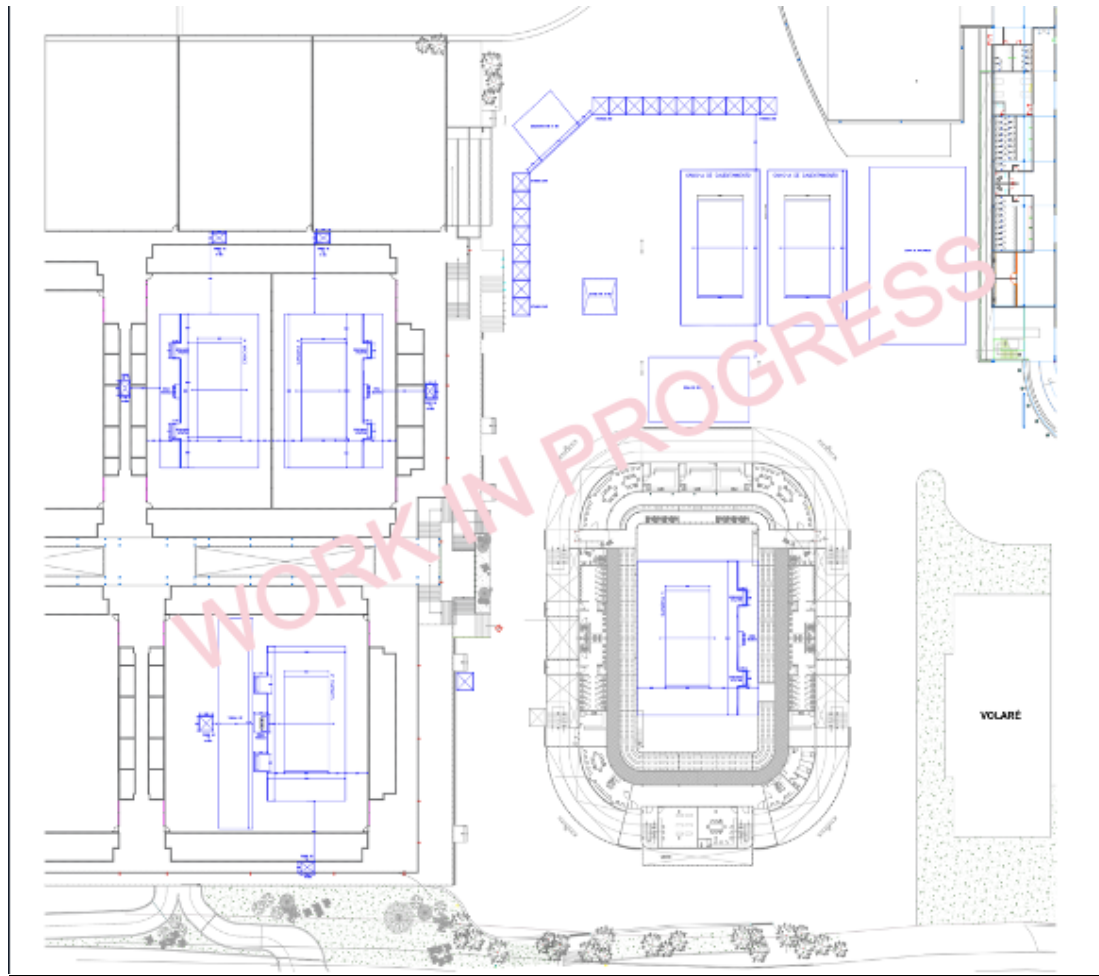
ITEM	DETAILS
Invitation Letter	<ul style="list-style-type: none"> <li>• Contact Person:               <ul style="list-style-type: none"> <li>○ Name: Abihail Rosales</li> <li>○ Email: visas@mexbeachvolley.com.mx</li> </ul> </li> <li>• It takes approximately 5 days to issue the Invitation Letter.</li> <li>• Information required for invitation letter:               <ul style="list-style-type: none"> <li>○ Country of passport</li> <li>○ Passport number</li> <li>○ Current country of residence</li> <li>○ Date of birth</li> <li>○ Full name (as in passport)</li> <li>○ Gender</li> <li>○ Email/Phone number</li> <li>○ Role at event (i.e. Athlete, Coach, Official)</li> <li>○ Embassy that the VISA will be issued</li> </ul> </li> </ul>
Visa	Participants are responsible for organizing their own Visa. See above information on the process to be followed to avoid issues upon arrival.
Entry Documents	Please note that it is the responsibility of each participant to check and issue their entry documents (e.g. VISA) on time to participate in the event.

## 2. Event Info

VENUE NAME: PanAmerican Tennis Complex

Address	Av. Ecónomos 6600, La Estancia, 45030 Zapopan, Jal.
Distance from hotel	20 min by car
Distance from training courts	20 min by car
Distance from airport	35 min by car

Venue Layout & Render:



## Accommodation

- Hotel accommodation will be provided to the Main Draw players only by the organiser.
- Athletes will be personally responsible for all extras at the hotel such as mini-bar, phone calls, etc. including any damage incurred to the room. Payments must be made upon checkout.
- Organisers are not responsible for reservations for coaches, team physiotherapists, guests or family members accompanying the participating athletes.

Official Hotel	Name: Fiesta Americana Minerva  Website: <a href="#">Fiesta Americana Minerva</a>  Booking contact: <b>Paola García</b> Email: <a href="mailto:accommodation@mexbeachvolley.com.mx">accommodation@mexbeachvolley.com.mx</a>
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- Qualification Tournament athletes, Coaching Staff, Friend & Family will have a discounted rate as follows:

RATE CARD					
HOTEL	DISTANCE TO THE VENUE	TYPE	ROOM + BREAKFAST	ROOM + BREAKFAST + DINNER	ROOM + ALL MEALS
Fiesta Americana Minerva	10 min	Single Occupancy	USD 168.11	USD 197.84	USD 227.56
		Double Occupancy	USD 198.97	USD 258.41	USD 317.85
Krystal Urban	15 min	Single Occupancy	USD 114.87	USD 147.60	USD 170.38
		Double Occupancy	USD 137.49	USD 195.86	USD 241.74

## Transportation

- The official airport confirmed by the organiser is as follows:
  - **Airport : Guadalajara International Airport (GDL)**
- The organiser will provide transportation for main draw athletes only. This will include.
  - International Airport – Official hotel
  - Official hotel – Venue
- **If airport pickup is required, please share with the organising Event Operations contact no later than 28/03/2023.** If this information is received after the deadline, the organiser has no obligation to provide transportation from the airport to the official hotel. **Please communicate any changes or delays in real time to this email.**
- **Contact Person/Team:** Randy Sanchez  
**Email:** [transportation@mexbeachvolley.com.mx](mailto:transportation@mexbeachvolley.com.mx)

## Accreditation

- Accreditation will be required by all athletes, FIVB officials, referees, VW staff, VIPs, media, technical staff, court personnel, volunteers, vendors, etc. by organisers, and will ensure that only those with appropriate accreditation can access the designated venue areas.
- **Coaches and Physiotherapists**
  - Accreditation forms for coaches and physiotherapists are available at the following link: <https://www.fivb.com/en/beachvolleyball/tools/forms>. All applicants must include a 3x4 cm portrait photo as part of their submission.
- **Contact Person/Team:** Abihail Rosales  
**Email:** abihail@moveo-lab.com

## Catering

- Organiser will provide all three meals for main draw athletes only and referees. Meals will be arranged by the organiser from dinner the day before the event starts (Main Draw) until breakfast the day after the team was eliminated from the event.
- Meals schedules:  
Breakfast: 6:00 – 9:00 (Hotel)  
Lunch: 12:00 – 15:00 (Venue)  
Dinner: 19:00 – 22:00 (Hotel)

## Medical Services and Procedures

- During Competition & Training
  - During Competition & Training, there will be a first responders with an ambulance will be on standby at the venue
  - Doping control may be conducted, therefore, athletes are highly recommended to keep their passports and official ids of the players with him/her.
- Out of Competition & Training
  - For Out of Competition & Training there will be the option to arrange a first aid treatment in the hotel. If more treatment is necessary, local organiser will provide a transportation where needed.
  - Teams and all participants are requested to follow the hygiene protocol posted by the FIVB Medical Department. It is no longer mandatory to keep the face masks at this time. It is only recommended to wear it at hospitals and in public transportations.
- Hospital will be chosen depending on the injury
  - Emergency Services Number (Medical & Fire Department) 911
  - Emergency Services Number (Police): 066
- In the case of an emergency, organizer will provide first responders and transportation all the way to the hospital and back. The cost of treatment will be covered by the athlete concerned.
- Each individual athlete is obliged to have their own insurance as per FIVB Event Regulations – Chapter 17.

Mixed Zones and Press Conferences

- Athletes are required to attend mixed zone interviews after each match, while still in competition uniform. The scheduling of press conferences will be communicated to athletes in advance. All athletes are required to attend the press conference(s), if requested.

Uniforms

- Playing tops/tanks will be provided to all athletes (Main Draw) by the organiser. Shorts/bottoms and accessories are the responsibility of the players and/or their sponsors. If required by the FIVB Technical Delegate, other uniforms and accessories will be checked during the Preliminary Inquiry. Athletes of the same team must wear the same colour and style of shorts.
- The organizing committee will provide 1 uniform per qualification athlete and 2 per MD athlete in the preliminary round.

Team Video Service

- In collaboration with a service provider, Volleyball World will provide Team Video Services at all Challenge and Elite16 events. For the login information of the Team Video Service, please email the FIVB Beach Volleyball department – [beachvolleyball@fivb.com](mailto:beachvolleyball@fivb.com)

Fitness Gym

Fitness Gym	<ul style="list-style-type: none"> <li>• Name: Fiesta Americana Minerva</li> <li>• Address: Glorieta Minerva, C. Aurelio Aceves 225, Vallarta Poniente, 44110 Guadalajara, Jal.</li> <li>• Schedules: 7:00 – 22:00</li> </ul>
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Additional Gym: Access pass to the Sport City Minerva Gym (attached to the Fiesta Americana Minerva Hotel), can but purchased at a cost of \$120 mxn per visit, from the hotel front desk.

**PLEASE NOTE ACCESS PASS CAN ONLY BE PURCHASED BY GUESTS STAYING AT THIS HOTEL**

### Event Website and Social Media

Event Website	Mex Beach Volley: <a href="http://mexbeachvolley.com.mx">mexbeachvolley.com.mx</a>
Instagram Facebook X	Volleyball World (Beach) @beachvolleyballworld Mex Beach Volley @mexbeachvolley
YouTube	Volleyball World (Beach) <a href="https://www.youtube.com/channel/UCHQUWveEpeO1KTkwbDn6jNA">https://www.youtube.com/channel/UCHQUWveEpeO1KTkwbDn6jNA</a>
OTT Platform	Matches will be streamed on Volleyball World TV app or VolleyballWorld.tv
Hashtags	#BeachProTour #BeachProTourGuadalajara #BeachVolleyball #MexBeachVolley

### Contacts

Role	Name	Email Address
<b>Contacts</b>		
FIVB Technical Delegate	Paulo Vitor	<a href="mailto:paulovitor@voleysur.org">paulovitor@voleysur.org</a>
FIVB Referee Coach	Maria Amélia Villas-Boas	<a href="mailto:mavboas57@gmail.com">mavboas57@gmail.com</a>
VW Event Ops	Wendy Miranda Johnny Gardhouse	<a href="mailto:guadalajaraeventops@volleyball.world">guadalajaraeventops@volleyball.world</a>
FIVB Medical department	N/A	<a href="mailto:medical@fivb.com">medical@fivb.com</a>
FIVB Beach Volleyball department	N/A	<a href="mailto:beachvolleyball@fivb.com">beachvolleyball@fivb.com</a>

### 3. Competition

#### Preliminary Inquiry Requirements & Schedule

- Attendance to the Preliminary Enquiry and Technical Meeting (if required) is mandatory for both team athletes. Athletes must bring their uniform, including any headgear, armbands or other pieces of uniform intended to be used during matches for approval of the Technical Delegate. The detailed schedule is as follows:

Preliminary Inquiry	
Qualification	<ul style="list-style-type: none"> <li>• Date: 10 April</li> <li>• Time: 16:00 – 18:00</li> <li>• Location: Competition Venue Main entrance – Athlete lounge</li> </ul>
Main Draw	<ul style="list-style-type: none"> <li>• Date: 11 April</li> <li>• Time: 16:00 – 18:00</li> <li>• Location: Competition Venue Main entrance – Athlete lounge</li> </ul>
Technical Meeting	N/A

#### Training

- Training courts will be available, **for teams as of 7<sup>th</sup> April** at training facility. Transportation may be arranged if communicated 24h in advance.
- Please note that for official training at competition courts, as from the **10<sup>th</sup> April**, training session reservations can be made no more than 24 hours in advance. Each team is entitled to make one reservation per day (i.e. teams cannot reserve multiple training sessions for the week ahead). Additional training sessions may be possible only if the courts are available.
- **Athletes must register in the training booking platform at least 24 hours before the intended training session.**

Training Courts Address:	<ul style="list-style-type: none"> <li>• Pablo Neruda N. 3232, Col. Providencia, C.P. 44260 Guadalajara; Jalisco</li> </ul>
Availability Date for Training:	<ul style="list-style-type: none"> <li>• 7<sup>th</sup> April</li> </ul>
Number of courts available for training:	<ul style="list-style-type: none"> <li>• 2 (1 Women's / 1 Men's)</li> </ul>
Training Booking:	<ul style="list-style-type: none"> <li>• <a href="https://fivb.beachcourts.net">https://fivb.beachcourts.net</a></li> </ul> <p>Email: <a href="mailto:eventops@volleyball.world">eventops@volleyball.world</a> for any assistance with the booking tool.</p>



## Competition Schedule

The detailed match-up schedule will be confirmed after the completion of the preliminary inquiry (per gender tournament) following the results progressed.



### BEACH PRO TOUR - GDL CHALLENGE 2024

#### Qualification Tournament

SESSION	DATE	LOCAL TIME	GMT	COURT 1	COURT 2	COURT 3	COURT 4	PHASES
1	Day 1 (Thu) 11-APRIL	8:00	14:00	W-QT-R32	W-QT-R32	W-QT-R32	W-QT-R32	Qualification (M & W)
		9:00	15:00	W-QT-R32	W-QT-R32	W-QT-R32	W-QT-R32	
		10:00	16:00	W-QT-R32	W-QT-R32	W-QT-R32	W-QT-R32	
		11:00	17:00	W-QT-R32	W-QT-R32	W-QT-R32	W-QT-R32	
		12:00	18:00	M-QT-R32	M-QT-R32	M-QT-R32	M-QT-R32	
		13:00	19:00	M-QT-R32	M-QT-R32	M-QT-R32	M-QT-R32	
		14:00	20:00	M-QT-R32	M-QT-R32	M-QT-R32	M-QT-R32	
		15:00	21:00	M-QT-R32	M-QT-R32	M-QT-R32	M-QT-R32	
		16:00	22:00	W-QT-R16	W-QT-R16	W-QT-R16	W-QT-R16	
		17:00	23:00	W-QT-R16	W-QT-R16	W-QT-R16	W-QT-R16	
		18:00	0:00	M-QT-R16	M-QT-R16	M-QT-R16	M-QT-R16	
		19:00	1:00	M-QT-R16	M-QT-R16	M-QT-R16	M-QT-R16	

#### Main Draw

SESSION	DATE	LOCAL TIME	GMT	COURT 1	COURT 2	COURT 3	COURT 4	PHASES
2	Day 2 (Fri) 12-APRIL	9:00	15:00	W-MD-PP-R1	W-MD-PP-R1	W-MD-PP-R1	W-MD-PP-R1	Modified Pool Play Round 1 (M & W)
		10:00	16:00	W-MD-PP-R1	W-MD-PP-R1	W-MD-PP-R1	W-MD-PP-R1	
		11:00	17:00	W-MD-PP-R1	W-MD-PP-R1	W-MD-PP-R1	W-MD-PP-R1	
		12:00	18:00	M-MD-PP-R1	M-MD-PP-R1	M-MD-PP-R1	M-MD-PP-R1	
		13:00	19:00	M-MD-PP-R1	M-MD-PP-R1	M-MD-PP-R1	M-MD-PP-R1	
		14:00	20:00	M-MD-PP-R1	M-MD-PP-R1	M-MD-PP-R1	M-MD-PP-R1	
BREAK								
3	Day 2 (Fri) 12-APRIL	16:00	22:00	W-MD-PP-R2 (W)	W-MD-PP-R2 (W)	W-MD-PP-R2 (W)	W-MD-PP-R2 (W)	Modified Pool Play Round 2 (M & W)
		17:00	23:00	W-MD-PP-R2 (W)	W-MD-PP-R2 (W)	W-MD-PP-R2 (L)	W-MD-PP-R2 (L)	
		18:00	0:00	W-MD-PP-R2 (L)	W-MD-PP-R2 (L)	W-MD-PP-R2 (L)	W-MD-PP-R2 (L)	
		19:00	1:00	M-MD-PP-R2 (W)	M-MD-PP-R2 (W)	M-MD-PP-R2 (W)	M-MD-PP-R2 (W)	
		20:00	2:00	M-MD-PP-R2 (W)	M-MD-PP-R2 (W)	M-MD-PP-R2 (L)	M-MD-PP-R2 (L)	
		21:00	3:00	M-MD-PP-R2 (L)	M-MD-PP-R2 (L)	M-MD-PP-R2 (L)	M-MD-PP-R2 (L)	

SESSION	DATE	LOCAL TIME	GMT	COURT 1	COURT 2	COURT 3	COURT 4	PHASES
4	Day 3 (Sat) 13-APRIL	12:00	18:00	W-R18	M-R18	W-R18	M-R18	Round of 18/16 (M & W)
		13:00	19:00	W-R16	W-R16	M-R16	M-R16	
		14:00	20:00	M-R16	W-R16	M-R16	M-R16	
		15:00	21:00	W-R16	M-R16	W-R16	W-R16	
		16:00	22:00	M-R16	M-R16	W-R16	W-R16	
BREAK								
5	Day 3 (Sat) 13-APRIL	18:00	0:00	W-QF	W-QF			Quarter Finals (M & W)
		19:00	1:00	M-QF	M-QF			
		20:00	2:00	W-QF	W-QF			
		21:00	3:00	M-QF	M-QF			

SESSION	DATE	LOCAL TIME	GMT	COURT 1	COURT 2	COURT 3	COURT 4	PHASES
6	Day 4 (Sun) 14-APRIL	10:00	16:00	W-SF				Semi Finals (M & W)
		11:00	17:00	W-SF				
		12:00	18:00	M-SF				
		13:00	19:00	M-SF				
BREAK								
7	Day 4 (Sun) 14 - APRIL	15:00	21:00	W-Bronze				Finals (M & W)
		16:15	22:15	M-Bronze				
		17:30	23:30	W-Gold				
		18:30	0:30	M-Gold				
		19:30	1:30	Awarding				