

EVENT PLAYBOOK

1. Pre-Event

o Invitation Letter, Visa & Entry Documents

Invitation Letter

Contact person for invitation letter: Sandra Santos – sandra.fpv@gmail.com

It takes approximately 2 days to issue the Invitation Letter.

Documents required for invitation letter:

- Passport copy
- Embassy where Visa will be issued

Visa

Participants are responsible for organizing their own Visa. Information about the required Visa in Portugal you find here:

<https://vistos.mne.gov.pt/en/>

Entry Documents

Please note that it is the responsibility of each participant to check and issue their entry documents (e.g. VISA) on time to participate in the event. Please check with your airline if a PCR test is required to fly.

Please check if there are any regulations concerning coronavirus:

<https://www.visitportugal.com/en/content/covid-19-measures-implemented-portugal>

- Medical Services and Procedures to be Followed

The Event Covid-19 Protocol does not require participants to get tested before travelling to the event. Please make sure to follow the country entry regulations regarding testing and / or vaccination.

The complete Covid-19 Event Protocol can be downloaded at the following link: <https://en.volleyballworld.com/beachvolleyball/competitions/beach-pro-tour-2022/events/challenge/espino-portugal/competition/covid-19-protocol>

For any questions regarding the Event Covid-19 Protocol, please reach out to FIVB Medical department – medical@fivb.com

2. Event Introduction

- Competition Schedule

The detailed match-up schedule will be confirmed after the completion of the preliminary inquiry and accordingly updated at end of each day (per gender tournament) following the results progressed.

Qualification Tournament							
SESSION	DATE	TIME	Centre Court	Court 2	Court 3	Court 4	PHASES
1	Day 1 (Thu)	08:00	W-QT-R32	W-QT-R32	W-QT-R32	W-QT-R32	Qualification (M & W)
		08:50	W-QT-R32	W-QT-R32	W-QT-R32	W-QT-R32	
		09:40	W-QT-R32	W-QT-R32	W-QT-R32	W-QT-R32	
		10:30	W-QT-R32	W-QT-R32	W-QT-R32	W-QT-R32	
		11:30	M-QT-R32	M-QT-R32	M-QT-R32	M-QT-R32	
		12:20	M-QT-R32	M-QT-R32	M-QT-R32	M-QT-R32	
		13:10	M-QT-R32	M-QT-R32	M-QT-R32	M-QT-R32	
		14:00	M-QT-R32	M-QT-R32	M-QT-R32	M-QT-R32	
		15:00	W-QT-R16	W-QT-R16	W-QT-R16	W-QT-R16	
		16:00	W-QT-R16	W-QT-R16	W-QT-R16	W-QT-R16	
17:00	M-QT-R16	M-QT-R16	M-QT-R16	M-QT-R16			
18:00	M-QT-R16	M-QT-R16	M-QT-R16	M-QT-R16			
Main Draw							
SESSION	DATE	TIME	Centre Court	Court 2	Court 3	Court 4	PHASES
2	Day 2 (Fri)	08:30	W-MD-PP-R1	W-MD-PP-R1	W-MD-PP-R1	W-MD-PP-R1	Modified Pool Play Round 1 (M & W)
		09:20	W-MD-PP-R1	W-MD-PP-R1	W-MD-PP-R1	W-MD-PP-R1	
		10:10	W-MD-PP-R1	W-MD-PP-R1	W-MD-PP-R1	W-MD-PP-R1	
		11:00	M-MD-PP-R1	M-MD-PP-R1	M-MD-PP-R1	M-MD-PP-R1	
		11:50	M-MD-PP-R1	M-MD-PP-R1	M-MD-PP-R1	M-MD-PP-R1	
		12:40	M-MD-PP-R1	M-MD-PP-R1	M-MD-PP-R1	M-MD-PP-R1	
3	Day 2 (Fri)	13:30	W-MD-PP-R2 (W)	W-MD-PP-R2 (W)	W-MD-PP-R2 (W)	W-MD-PP-R2 (W)	Modified Pool Play Round 2 (M & W)
		14:20	W-MD-PP-R2 (W)	W-MD-PP-R2 (W)	W-MD-PP-R2 (L)	W-MD-PP-R2 (L)	
		15:10	W-MD-PP-R2 (L)	W-MD-PP-R2 (L)	W-MD-PP-R2 (L)	W-MD-PP-R2 (L)	
		16:00	M-MD-PP-R2 (W)	M-MD-PP-R2 (W)	M-MD-PP-R2 (W)	M-MD-PP-R2 (W)	
		17:00	M-MD-PP-R2 (W)	M-MD-PP-R2 (W)	M-MD-PP-R2 (L)	M-MD-PP-R2 (L)	
		18:00	M-MD-PP-R2 (L)	M-MD-PP-R2 (L)	M-MD-PP-R2 (L)	M-MD-PP-R2 (L)	
SESSION	DATE	TIME	Centre Court	Court 2	Court 3	Court 4	PHASES
3	Day 3 (Sat)	09:00	W-R18	W-R18	W-R16	W-R16	Round of 18/16 (M & W)
		10:00	W-R16	W-R16	M-R18	M-R18	
		11:00	M-R16	M-R16	M-R16	M-R16	
		12:00	W-R16	W-R16	W-R16	W-R16	
		13:00	M-R16	M-R16	M-R16	M-R16	
		14:00					
BREAK							
4	Day 3 (Sat)	16:00	W-QF	W-QF			Quarter Finals (M & W)
		17:00	W-QF	W-QF			
		18:00	M-QF	M-QF			
		19:00	M-QF	M-QF			
SESSION	DATE	TIME	Centre Court	Court 2	Court 3	Court 4	PHASES
5	Day 4 (Sun)	09:00	W-SF				Semi Finals (M & W)
		10:00	W-SF				
		11:30	M-SF				
		12:30	M-SF				
BREAK							
6	Day 4 (Sun)	14:00	W-Bronze				Finals (M & W)
		15:00	W-Gold				
		16:30	M-Bronze				
		17:30	M - Gold				
		18:30	Awarding				

- **LOC Contacts**

Competition Director: Leonel Salgueiro – leonel.fpv@gmail.com
Operational Director: Joao Campos – selecco.es.fpv@fpvoleibol.pt

- **FIVB/VW Contacts**

- FIVB Technical Delegate: André Perlingeiro – andreavaty@hotmail.com
- FIVB Referee Coach: André Trottier – trottiera@gmail.com
- VW Event Ops: espinhoeventops@volleyball.world
- FIVB Medical department: medical@fivb.com
- FIVB Beach Volleyball department: beachvolleyball@fivb.com

3. Competition

- **Preliminary Inquiry Requirements & Schedule**

Attendance to the Preliminary Enquiry and Technical Meeting (if required) is mandatory for both team athletes. Athletes must bring their uniform, including any headgear, armbands or other pieces of uniform intended to be used during matches for approval of the Technical Delegate. The detailed schedule is as follows:

Preliminary Enquiry – Qualification

Date: 13/07/2022

Time: From 17:00 – 19:00 (for both genders)

Location: Praia Golfe Hotel

Preliminary Enquiry – Main Draw

Date: 14/07/2022

Time: From 19:00 – 20:30 (for both genders)

Location: Praia Golfe Hotel

Technical Meeting

No Technical Meeting for this event.

- **Training Principles & Availability**

Please note that training session reservations can be made no more than 24 hours in advance. Each team is entitled to make one reservation per day (i.e. teams cannot reserve multiple training sessions for the week ahead). Additional training sessions may be possible only if the courts are available.

Training Courts Address	Praia da Baia 4500 Espinho
Availability Date for Training	13/07/2022
Number of Training Courts	2
Contact Person for Booking	Name: Leonel Salgueiro Email: leonel.fpv@gmail.com Mobile number: +351 939380948

4. Event Site Info

- **Competition Venue**

Address: Praia da Baia, 4500 – Espinho
Number of courts: 4 competition courts + 2 warm-up courts

- **Accreditation**

Official accreditation will be provided to all athletes, FIVB officials, referees, VW staff, VIPs, journalists, technical staff, court personnel, volunteers, vendors, etc. by organisers, and will ensure that only those with appropriate accreditation can access the designated venue areas.

Coaches and Physiotherapists

Accreditation forms for coaches and physiotherapists are available at the following link: <https://www.fivb.com/en/beachvolleyball/tools/forms>.

Please send all forms to Sandra Santos – sandra.fpv@gmail.com

- **Accommodation**

Hotel accommodation (double room at the official event hotel) will be provided to the Main Draw teams by the organiser.

Athletes will be personally responsible for all extras at the hotel such as mini-bar, phone calls, etc. including any damage incurred to the room. Payments must be made upon checkout.

Organisers are not responsible for reservations for coaches, team physiotherapists, guests or family members accompanying the participating athletes.

Official Hotel

Hotel: Praia Golfe Hotel

Address: Rua 6, edificio PraiaGolfe, s/n, 4500-357 Espinho, Portugal

Website: <https://www.praiagolfe.com/>

Hotel recommendation for Team Staff

Coaches are recommended to book their hotel here:

Hotel Praia Golfe

<https://www.praiagolfe.com/>

Hotel M

<http://grupomhoteis.pt/hotel-nerly/>

Monte Lirio Hotel

<https://www.monteliriohotel.pt/en/>

○ **Ground transportation**

The official airport confirmed by the organiser is as follows:

- Name of the airport: Porto International Hotel
- Distance from the airport to official hotel: 35km
- Distance from the airport to venue: 35km
- Distance from official hotel to venue: 150m

The organiser will provide transportation for **Main Draw** athletes only.

The travel information should be shared by each athlete with the organising Event Operations contact (see p.3) no later than **04/07/2022**. If this information is received after the deadline, the organiser has no obligation to provide transportation from the airport to the official hotel.

○ **Catering**

Organiser will provide all three meals for athletes and referees, being breakfast, lunch and dinner at the official hotel. Meals will be arranged by the organiser from dinner the day before the event starts until breakfast the day after the team was eliminated from the event.

- **Mixed Zone and Press Conferences**

Athletes are required to attend mixed zone interviews after every match played. They are required to wear their competition uniform. The scheduling of press conferences will be communicated to athletes in advance. Upon request, all athletes are required to attend the press conference(s).

- **Uniforms**

Playing tops/tanks will be provided to all athletes (Main Draw and Qualification) by the organiser. Shorts/bottoms and accessories are the responsibility of the players and/or their sponsors. If required by the FIVB Technical Delegate, other uniforms and accessories will be checked during the Preliminary Inquiry. Athletes of the same team must wear the same colour and style of shorts.

- **Team Video Service**

In collaboration with a service provider, Volleyball World will provide Team Video Services at all Challenge and Elite16 events. For the login information of the Team Video Service, please email the FIVB Beach Volleyball department – beachvolleyball@fivb.com.

- **Event Website and Social Media**

Event Website

- <https://en.volleyballworld.com/beachvolleyball/competitions/beach-pro-tour-2022/events/challenge/espinho-portugal/>

Social Media Accounts

Event (organiser):

- <https://www.instagram.com/portugalvoleibol/>
- <https://www.facebook.com/fpvoleibol>

Volleyball World (beach):

- @beachvolleyballworld (Instagram/Facebook)
- Beach Volleyball World (YouTube):
<https://www.youtube.com/channel/UCHQUWveEpeO1KTkwbDn6jNA>

OTT Platform

- All matches will be streamed on Volleyball World TV app or VolleyballWorld.tv

Hashtags

- #BeachProTour