



VOLLEYBALL WORLD  
**BEACH  
PRO TOUR**

BEACH PRO TOUR – Challenge Xiamen

25–28 April 2024

EVENT PLAYBOOK

## 1. Invitation Letter, Visa & Entry Documents

ITEM	DETAILS
<p>Invitation Letter</p>	<p>Contact Person:</p> <ul style="list-style-type: none"> <li>• Miss Zhang Yifan</li> <li>• Zhang.yifan@allwinfun.com</li> </ul> <p>It takes approximately X days to issue the Invitation Letter. Information required for invitation letter:</p> <ul style="list-style-type: none"> <li>• Country of passport</li> <li>• Passport number</li> <li>• Current country of residence</li> <li>• Date of birth</li> <li>• Full name (as in passport)</li> <li>• Gender</li> <li>• Email/Phone number</li> <li>• Role at event (i.e. Athlete, Coach, Official)</li> <li>• Embassy that the VISA will be issued</li> <li>• Travel date (in and out)</li> </ul>
<p>Visa</p>	<p>Participants are responsible for obtaining their own visa. Please follow the instructions provided by the local authority: <a href="http://fmprc.gov.cn">Chinese Embassies (fmprc.gov.cn)</a> You can find respective links to related Chinese embassies.</p> <p><b>Notice:</b> Starting from 14 March until 30 November 2024, China will waive the visas for ordinary passport holders from Switzerland, Ireland, Hungary, Austria, Belgium, Luxembourg, with the travel purpose of business, sightseeing and touring, visiting relatives and friends and transit for up to 15 days stay in China. Starting from 1 December 2023 until 30 November 2024, China will waive the visa for passport holders from France, Germany, Italy, the Netherlands, Spain and Malaysia, with the travel purpose of business, sightseeing and touring, visiting relatives and friends and transit for up to 15 days stay in China.</p>

Entry Documents	Participants are responsible for checking and issuing their entry documents in time for the event. Please check with your airline if a PCR test is required to fly.
Medical Procedures and Services	For any questions regarding the Event Covid-19 Protocol, please reach out to FIVB Medical department: <a href="mailto:medical@fivb.com">medical@fivb.com</a>

## 2. Event Info

### VENUE NAME: Yefengzhai Beach

Address	Yefengzhai Beach, Huangdaonanlu Rd. Xiamen City, Fujian Province	
Website		
Distance from hotel	0.6 km	10 mins walk
Distance from training courts	0 km	0 mins drive
Distance from airport	12 km	30 mins drive

Venue layout: to be confirmed

#### Accommodation

- Hotel accommodation will be provided to Main Draw teams by the Local Organiser.
- Athletes are personally responsible for all extras at the hotel such as mini-bar, phone calls, etc. including any damages incurred to the room. Payments must be made upon checkout.
- The Local Organiser is not responsible for reservations for coaches, team physiotherapists, guests or family members accompanying the participating athletes.

Official Hotel	Xiamen Youlove SeaView Hotel Website: Email: <a href="mailto:zhang.yifan@allwinfun.com">zhang.yifan@allwinfun.com</a> Phone:
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RATE CARD		
Item	Description	Cost
Accommodation	Queen Size Room/1 breakfast included	USD 75
	Queen Size Room/2 breakfast included	USD 80
	Twin Bed Room/2 breakfast included	USD 80
Transport	Airport Transfer	USD 10/CNY73
Catering	Additional Breakfast	USD 10/CNY 73
	Lunch/Dinner	USD 20/CNY 146

### Transport

Official Airport: Xiamen Gaoqi International Airport (XMN)

The Local Organiser will provide transport for Main Draw athletes only. Transport includes:

- Airport – Official Hotel – Airport
- Official Hotel – Venue – Official Hotel
- Official Hotel – Training Venue – Official Hotel (if applicable)

**Booking is required for airport transport.** If you require airport transport, please send the following information to [zhang.yifan@allwinfun.com](mailto:zhang.yifan@allwinfun.com) :

- Team name
- Flight number
- Flight schedule
- Number of individuals who require transport
- Number of luggage

**Deadline for airport transport requests:**

**For teams: April 20, 2024 and at least 5 days before arrival**

If this information is received after the deadline, the Local Organiser has no obligation to provide airport transport.

### Accreditation

Accreditation will be required by all athletes, FIVB officials, referees, VW staff, VIPs, media, technical staff, court personnel, volunteers, vendors, Local Organisers etc. and will ensure that only those with appropriate accreditation can access the designated venue areas.

### **Coaches and Physiotherapists**

Accreditation forms for coaches and physiotherapists are available at the following link: <https://www.fivb.com/en/beachvolleyball/tools/forms>. All applicants must include a 3x4cm portrait photo as part of their submission.

Please submit your accreditation form to the following email address:  
[zhang.yifan@allwinfun.com](mailto:zhang.yifan@allwinfun.com)

### Catering

The Local Organiser will provide all meals to Main Draw athletes and referees. Meals will start at dinner the day before Day 1 of Main Draw matches until breakfast the day after the team was eliminated from the event.

Coaches and teams eliminated in the QT can purchase food vouchers from the restaurant of Main Draw hotel.

Please submit your catering request to the following email address:  
[zhang.yifan@allwinfun.com](mailto:zhang.yifan@allwinfun.com)

### Medical Services and Procedures

#### During Competition & Training

- During competition & training, first aid with an ambulance will be on standby at the venue.
- Doping control may be conducted, therefore, athletes are highly recommended to keep their passports and official IDs on their person.

#### Out of Competition & Training

- While out of competition & training, first aid treatment will be possible at the hotel. If more treatment is necessary, the Local Organiser will provide transport to an external facility (if required).

- The choice of hospital will be determined based on the severity of the injury.

Emergency Services Numbers:

- Medical: 120
- Police: 110
- Fire: 119

In the case of an emergency, the Local Organiser will provide medical first aid and transportation to the hospital and back. The cost of treatment will be covered by the athlete concerned. Each individual athlete is obliged to have their own insurance.

### Mixed Zones and Press Conferences

Athletes are required to attend mixed zone interviews after each match, while still in competition uniform. The scheduling of press conferences will be communicated to athletes in advance. All athletes are required to attend the press conference(s), if requested.

### Uniforms

Playing tops/tanks will be provided to all athletes (Main Draw and Qualification) by the Local Organiser. Shorts/bottoms and accessories are the responsibility of the players and/or their sponsors. If required by the FIVB Technical Delegate, other uniforms and accessories will be checked during the Preliminary Inquiry. Athletes of the same team must wear the same colour and style of shorts.

### Team Video Service

In collaboration with a service provider, Volleyball World will provide Team Video Services at all Challenge and Elite16 events. For the login information, please email the FIVB Beach Volleyball department at [beachvolleyball@fivb.com](mailto:beachvolleyball@fivb.com).

### Fitness Gym

**A small gym is provided in the ground floor of the Main Draw hotel.**

### Event Website and Social Media

Event Website	Challenge – Xiamen, CHN – 2024 – Beach Pro Tour 2024 season   volleyballworld.com
Instagram/Facebook	Volleyball World (Beach) @beachvolleyballworld
YouTube	Volleyball World (Beach) <a href="https://www.youtube.com/channel/UCHQUWveEpeO1KtkwbDn6jNA">https://www.youtube.com/channel/UCHQUWveEpeO1KtkwbDn6jNA</a>
OTT Platform	Volleyball World TV app or VolleyballWorld.tv
Hashtags	#BeachProTour

### Key Contacts

Role	Name	Email Address
FIVB Technical Delegate	Blair Harrison	<a href="mailto:bha59757@bigpond.net.au">bha59757@bigpond.net.au</a>
FIVB Referee Coach	Marc Berard	<a href="mailto:mabrd@free.fr">mabrd@free.fr</a>
VW Event Ops	N/A	<a href="mailto:Xiameneventops@volleyball.world">Xiameneventops@volleyball.world</a>
FIVB Medical department	N/A	<a href="mailto:medical@fivb.com">medical@fivb.com</a>
FIVB Beach Volleyball department	N/A	<a href="mailto:beachvolleyball@fivb.com">beachvolleyball@fivb.com</a>

## 3. Competition

### Preliminary Inquiry Requirements & Schedule

Attendance to the Preliminary Enquiry is mandatory for both team athletes. Athletes must bring their uniform, including any headgear, armbands or other pieces of uniform intended to be used during matches for approval of the Technical Delegate. The detailed schedule is as follows:

Preliminary Inquiry	
Qualification	Date: April 24 Time: 16:00-17:30 Location: Competition Venue
Main Draw	Date: April 25 Time: 16:00-17:30 Location: Competition Venue

### Training

**Days -2, -1:**

Training Court Address	Yefengzhai Beach, Huangdaonanlu Rd. Xiamen City, Fujian Province
Start Date	April 23
Start Time	9:00-18:00
Number of Courts	7

**Book your training session here:** <https://fivb.beachcourts.net/>. For any assistance with the tool, please contact: beachtraining@volleyball.world.

Training session reservations can be made no more than 24 hours in advance. Each team is entitled to make one reservation per day (i.e. teams cannot reserve multiple training sessions for the week ahead). Additional training sessions may be possible only if the courts are available.

### Competition Schedule

The detailed match schedule will be confirmed after the completion of the Preliminary Inquiry.