



VOLLEYBALL WORLD  
**BEACH  
PRO TOUR**

**2023 BEACH PRO TOUR ELITE16  
ESPINHO**

**22-26 MAY**

**EVENT PLAYBOOK**

## EVENT PLAYBOOK

### PRE-EVENT – BEFORE ARRIVAL

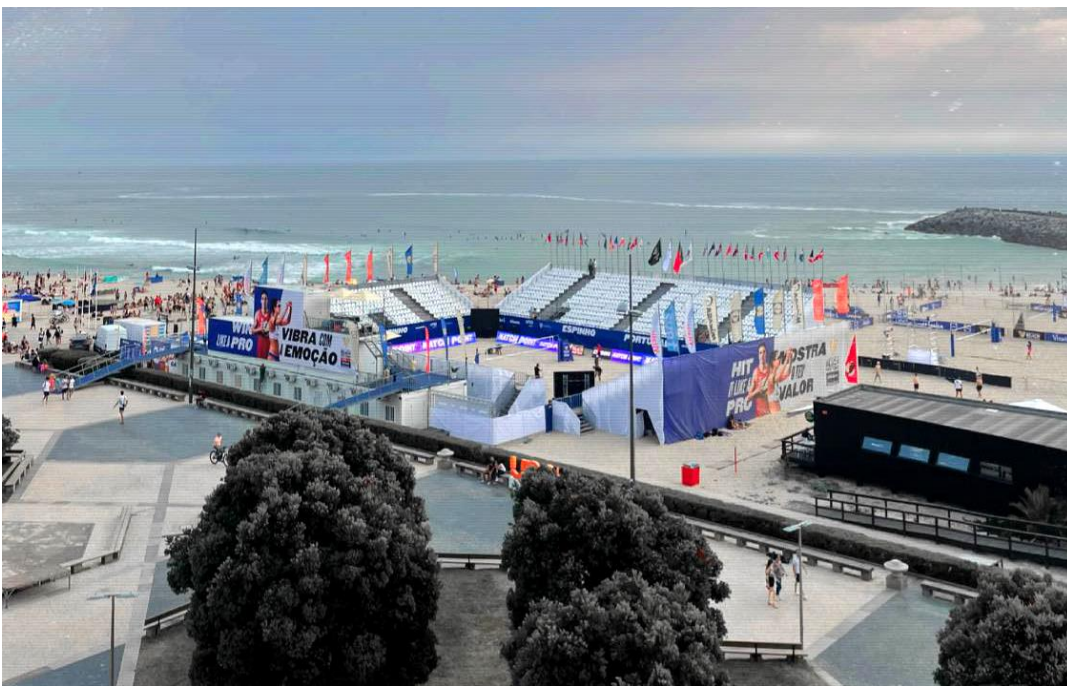
#### 1. Invitation Letter, Visa & Entry Documents

ITEM	DETAILS
Invitation Letter	<ul style="list-style-type: none"> <li>• Contact Person: <ul style="list-style-type: none"> <li>○ Name: Sandra Santos</li> <li>○ Email: <a href="mailto:sandra.santos@federacaoportuguesavoleibol.pt">sandra.santos@federacaoportuguesavoleibol.pt</a></li> </ul> </li> <li>• It takes approximately 3 days to issue the Invitation Letter.</li> <li>• Information required for invitation letter: <ul style="list-style-type: none"> <li>○ Copy of passport</li> </ul> </li> </ul>
Visa	<ul style="list-style-type: none"> <li>• Participants are responsible for organizing their own Visa. See above information on the process to be followed to avoid issues upon arrival.</li> <li>• For more information see: <a href="https://vistos.mne.gov.pt/en/">https://vistos.mne.gov.pt/en/</a></li> </ul>
Entry Documents	<ul style="list-style-type: none"> <li>• Please note that it is the responsibility of each participant to check and issue their entry documents (e.g. VISA) on time to participate in the event. Please check with your airline if a PCR test is required to fly.</li> </ul>
Medical Services and Procedures to be followed	<ul style="list-style-type: none"> <li>• As per decision from the FIVB Medical department, event specific Covid-19 Protocols are not to be produced anymore. Except if required by the host country.</li> <li>• <b>Contact Person/Team:</b> <ul style="list-style-type: none"> <li>○ For any questions regarding the Event Covid-19 Protocol, please reach out to FIVB Medical department – <a href="mailto:medical@fivb.com">medical@fivb.com</a></li> </ul> </li> </ul>

## 2. Event Info

### Praia da Baia – Espinho

Address	Rua 2 – 4500 Espinho	
Website	<a href="#">Maps</a>	
Distance from official hotel	3km	6 min (by car)
Distance from training courts	3km	6 min (by car)
Distance from airport	35 km	30 min (by car)



### Accommodation

- Hotel accommodation will be provided to the Main Draw teams by the organiser.
- Athletes will be personally responsible for all extras at the hotel such as mini-bar, phone calls, etc. including any damage incurred to the room. Payments must be made upon checkout.
- Organisers are not responsible for reservations for coaches, team physiotherapists, guests or family members accompanying the participating athletes.

Official Hotel	Name: Hotel Solverde Spa & Wellness Center Website: <a href="https://www.gruposolverde.pt/hotel-solverde-spa-wellness-center/">https://www.gruposolverde.pt/hotel-solverde-spa-wellness-center/</a> Booking contact: <a href="mailto:hotelsolverde@solverde.pt">hotelsolverde@solverde.pt</a>
Other Hotel	Name: Praia Hotel Golfe Website: <a href="http://www.hotelpraiagolfeespinho.com/index_pt.htm">http://www.hotelpraiagolfeespinho.com/index_pt.htm</a> Booking contact: <a href="mailto:hotelsolverde@solverde.pt">hotelsolverde@solverde.pt</a>

### Transportation

- The official airports confirmed by the organiser is as follows:
  - **Airport: Francisco Sá Carneiro Airport (OPO)**
- The organiser will provide transportation for main draw athletes only. This includes the following:
  - Airport – Hotel Solverde - Airport
- **Contact Person: Sandra Santos - [sandra.santos@federacaoportuguesaavoleibol.pt](mailto:sandra.santos@federacaoportuguesaavoleibol.pt)**

The travel information should be shared by each athlete with the organising Event Operations contact no later than **15/05/2024**. If this information is received after the deadline, the organiser has no obligation to provide transportation from the airport to the official hotel.

### Accreditation

- Accreditation will be required by all athletes, FIVB officials, referees, VW staff, VIPs, media, technical staff, court personnel, volunteers, vendors, etc. by organisers, and will ensure that only those with appropriate accreditation can access the designated venue areas.
- **Coaches and Physiotherapists**

- Accreditation forms for coaches and physiotherapists are available at the following link: <https://www.fivb.com/en/beachvolleyball/tools/forms>. All applicants must include a 3x4 cm portrait photo as part of their submission.
  - **Please note that a maximum of three (3) team members per team will be granted accreditation.**
  - **Deadline for team members accreditation request is on 10/05.**
- **Contact Person: Sandra Santos - [sandra.santos@federacaoportuguesa voleibol.pt](mailto:sandra.santos@federacaoportuguesa voleibol.pt)**

### Catering

- Organiser will provide all three meals for athletes and referees. Meals will be arranged by the organiser at the official hotel from dinner the day before Main Draw starts until breakfast the day after the team was eliminated from the event.

### Medical Services and Procedures

- During Competition & Training
  - During Competition & Training, there will be a first responders with an ambulance will be on standby at the venue.
  - Doping control may be conducted, therefore, athletes are highly recommended to keep their passports and official ids of the players with him/her.
- Out of Competition & Training
  - For Out of Competition & Training there will be the option to arrange a first aid treatment in the hotel. If more treatment is necessary, local organiser will provide a transportation where needed.
  - Teams and all participants are requested to follow the hygiene protocol posted by the FIVB Medical Department. It is no longer mandatory to keep the face masks at this time. It is only recommended to wear it at hospitals and in public transportations.
- Hospital will be chosen depending on the injury
  - Emergency Services Number: 112
- In the case of an emergency, organizer will provide first responders and transportation all the way to the hospital and back. The cost of treatment will be covered by the athlete concerned.
- Each individual athlete is obliged to have their own insurance as per FIVB Event Regulations – Chapter 17.

### Mixed Zones and Press Conferences

- Athletes are required to attend mixed zone interviews after each match, while still in competition uniform. The scheduling of press conferences will be communicated to athletes in advance. All athletes are required to attend the press conference(s), if requested.

### Uniforms

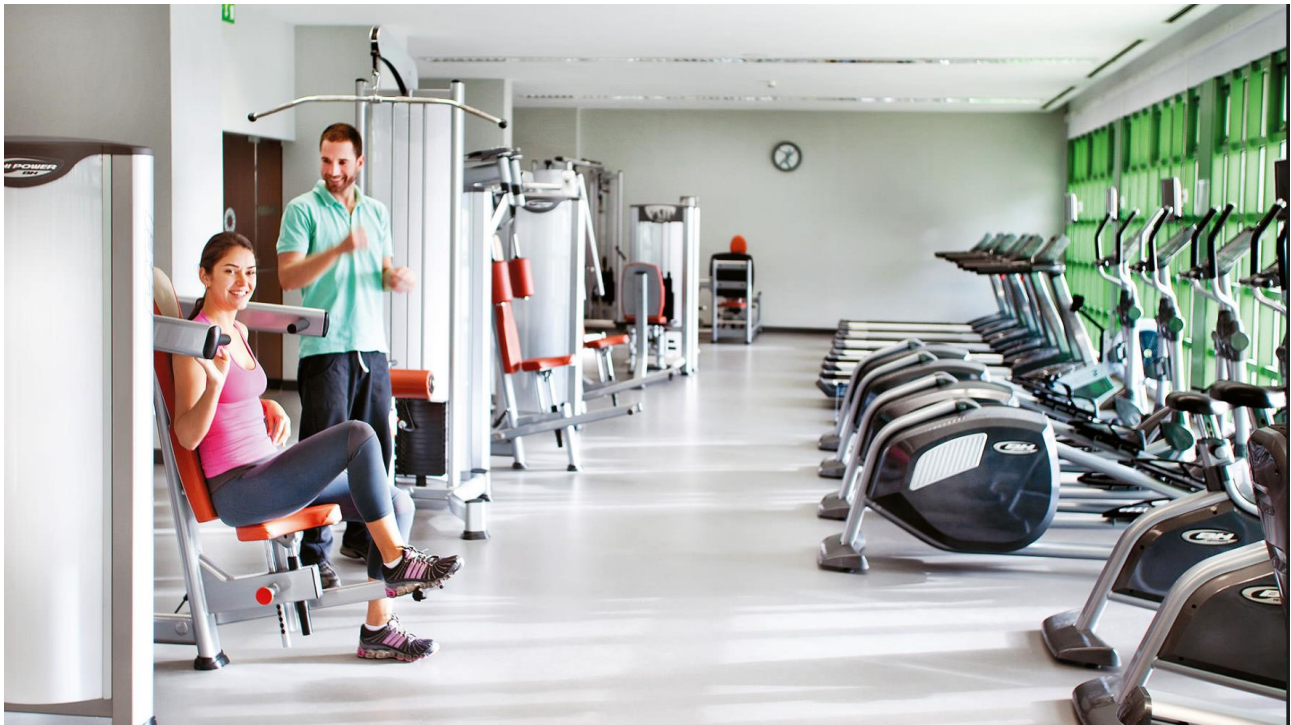
- Playing tops/tanks will be provided to all athletes (Main Draw and Qualification) by the organiser. Shorts/bottoms and accessories are the responsibility of the players and/or their sponsors. If required by the FIVB Technical Delegate, other uniforms and accessories will be checked during the Preliminary Inquiry. Athletes of the same team must wear the same colour and style of shorts.

### Team Video Service

- In collaboration with a service provider, Volleyball World will provide Team Video Services at all Challenge and Elite16 events. For the login information of the Team Video Service, please email the FIVB Beach Volleyball department – [beachvolleyball@fivb.com](mailto:beachvolleyball@fivb.com)

### Fitness Gym

Fitness Gym	<ul style="list-style-type: none"> <li>• Hotel Solverde Spa &amp; Wellness Address: 212, Av. Liberdade, 4410-154 S.F. Marinha, Portugal <ul style="list-style-type: none"> <li>○ Website: <a href="https://www.gruposolverde.pt/hotel-solverde-spa-wellness-center/">https://www.gruposolverde.pt/hotel-solverde-spa-wellness-center/</a></li> </ul> </li> </ul>
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### Event Website and Social Media

Event Website	<ul style="list-style-type: none"> <li>• <a href="https://en.volleyballworld.com/beachvolleyball/competitions/beach-pro-tour/2024/elite16/espinho-por/">https://en.volleyballworld.com/beachvolleyball/competitions/beach-pro-tour/2024/elite16/espinho-por/</a></li> </ul>
Instagram/Facebook	<ul style="list-style-type: none"> <li>• Volleyball World (Beach) <ul style="list-style-type: none"> <li>○ @beachvolleyballworld</li> </ul> </li> </ul>
YouTube	<ul style="list-style-type: none"> <li>• Volleyball World (Beach) <ul style="list-style-type: none"> <li>○ <a href="https://www.youtube.com/channel/UCHQUWveEpeO1KtkwbDn6jNA">https://www.youtube.com/channel/UCHQUWveEpeO1KtkwbDn6jNA</a></li> </ul> </li> </ul>
OTT Platform	<ul style="list-style-type: none"> <li>• Matches will be streamed on Volleyball World TV app or VolleyballWorld.tv</li> </ul>
Hashtags	<ul style="list-style-type: none"> <li>• #BeachProTour</li> <li>• #BeachProTourEspinho</li> <li>• #BeachVolleyball</li> </ul>

### Contacts

Role	Name	Email Address
<b>Contacts</b>		
FIVB Technical Delegate	<b>Fulvio Danilas</b>	fulviodanilas@hotmail.com
FIVB Referee Coach	<b>Elzir Oliveira</b>	elzir@uol.com.br
VW Event Ops	N/A	<a href="mailto:espinoeventops@volleyball.world">espinoeventops@volleyball.world</a>
FIVB Medical department	N/A	medical@fivb.com
FIVB Beach Volleyball department	N/A	beachvolleyball@fivb.com

### 3. Competition

#### Preliminary Inquiry Requirements & Schedule

- Attendance to the Preliminary Enquiry and Technical Meeting (if required) is mandatory for both team athletes. Athletes must bring their uniform, including any headgear, armbands or other pieces of uniform intended to be used during matches for approval of the Technical Delegate. The detailed schedule is as follows:

Preliminary Inquiry	
Qualification	<ul style="list-style-type: none"> <li>• Date: 21/05/2024</li> <li>• Time: 16:00 - 17:30 pm (Both genders)</li> <li>• Location: Competition venue</li> </ul>
Main Draw	<ul style="list-style-type: none"> <li>• Date: 22/05/2024</li> <li>• Time: 16:00 pm - 17:30 pm (Both genders) - Teams playing the QT will sign just after their matches</li> <li>• Location: Competition venue</li> </ul>

#### Training

- **Please note that official training starts as from the 19/05.** Training session reservations can be made no more than 24 hours in advance. Each team is entitled to make one reservation per day (i.e. teams cannot reserve multiple training sessions for the week ahead). Additional training sessions may be possible only if the courts are available.
- **Athletes must register in the training booking platform at least 24 hours before the intended training session.**

Competition Courts Address:	• Praia da Baia, Rua 2 - 4500 Espinho
Availability Date for Training:	• 19/05/2024 - 21/05/2024
Number of courts available for training:	• 2 Courts
Training Courts Address:	• <b>TBC</b>
Availability Date for Training:	• 22/05/2024
Number of courts available for training:	• 2 Training Courts
Training Booking:	<ul style="list-style-type: none"> <li>• <a href="https://fivb.beachcourts.net">https://fivb.beachcourts.net</a> <a href="mailto:beachtraining@volleyball.world">beachtraining@volleyball.world</a> for any assistance with the booking tool.</li> </ul>



## Competition Schedule

- The detailed match-up schedule will be confirmed after the completion of the preliminary inquiry (per gender tournament) following the results progressed.



**2024 BPT Elite16 - Espinho - Confirmed Competition Schedule**  
22 - 26 May  
Local time: UTC

**Qualification Tournament**

SESSION	DATE	LOCAL TIME	GMT	COURT 1	COURT 2	PHASES
1	Day 1 (Wed 22 May)	08:00	07:00	W-QT-R16	W-QT-R16	Qualification (M & W)
		09:00	08:00	W-QT-R16	W-QT-R16	
		10:00	09:00	W-QT-R16	W-QT-R16	
		11:00	10:00	W-QT-R16	W-QT-R16	
		12:00	11:00	M-QT-R16	M-QT-R16	
		13:00	12:00	M-QT-R16	M-QT-R16	
		14:00	13:00	M-QT-R16	M-QT-R16	
		15:00	14:00	M-QT-R16	M-QT-R16	
		16:00	15:00	W-QT-R8	W-QT-R8	
		17:00	16:00	W-QT-R8	W-QT-R8	
18:00	17:00	M-QT-R8	M-QT-R8			
19:00	18:00	M-QT-R8	M-QT-R8			

**Main Draw**

SESSION	DATE	LOCAL TIME	GMT	COURT 1	COURT 2	PHASES
2	Day 2 (Thu 23 May)	08:00	07:00	W Match #1	W Match #2	Round 1 (M & W)
		09:00	08:00	W Match #3	W Match #4	
		10:00	09:00	M Match #1	M Match #2	
		11:00	10:00	M Match #3	M Match #4	
		12:00	11:00	W Match #5	W Match #6	
3	Day 2 (Thu 23 May)	13:00	12:00	W Match #7	W Match #8	Round 2 (M & W)
		14:00	13:00	M Match #5	M Match #6	
		15:00	14:00	M Match #7	M Match #8	
		16:00	15:00	W Match #9	W Match #10	
		17:00	16:00	W Match #11	W Match #12	
		18:00	17:00	M Match #9	M Match #10	
		19:00	18:00	M Match #11	M Match #12	

SESSION	DATE	LOCAL TIME	GMT	COURT 1	COURT 2	PHASES
4	Day 3 (Fri 24 May)	08:00	07:00	W Match #13	W Match #14	Round 3 (M & W)
		09:00	08:00	W Match #15	W Match #16	
		10:00	09:00	M Match #13	M Match #14	
		11:00	10:00	M Match #15	M Match #16	
		12:00	11:00	W Match #17	W Match #18	
5	Day 3 (Fri 24 May)	13:00	12:00	W Match #19	W Match #20	Round 4 (M & W)
		14:00	13:00	M Match #17	M Match #18	
		15:00	14:00	M Match #19	M Match #20	
		16:00	15:00	W Match #21	W Match #22	
		17:00	16:00	W Match #23	W Match #24	
		18:00	17:00	M Match #21	M Match #22	
19:00	18:00	M Match #23	M Match #24			

SESSION	DATE	LOCAL TIME	GMT	COURT 1	COURT 2	PHASES
6	Day 4 (Sat 25 May)	09:00	08:00	W R12 #1	W R12 #2	Playoff - Round of 12 (M & W)
		10:00	09:00	W R12 #3	W R12 #4	
		11:00	10:00	M R12 #1	M R12 #2	
		12:00	11:00	M R12 #3	M R12 #4	
<b>BREAK</b>						
7	Day 4 (Sat 25 May)	15:00	14:00	W QF 1	W QF 2	Quarter Finals (M & W)
		16:00	15:00	W QF 3	W QF 4	
		17:00	16:00	M QF 1	M QF 2	
		18:00	17:00	M QF 3	M QF 4	

SESSION	DATE	LOCAL TIME	GMT	COURT 1	COURT 2	PHASES
8	Day 5 (Sun 26 May)	08:00	07:00	W SF 1		Semi Finals (M & W)
		09:00	08:00	W SF 2		
		10:00	09:00	M SF 1		
		11:00	10:00	M SF 2		
<b>BREAK</b>						
9	Day 5 (Sun 26 May)	13:00	12:00	W-Bronze		Finals (M & W)
		14:00	13:00	M-Bronze		
		15:00	14:00	W-Gold		
		16:00	15:00	M - Gold		
		Followed by		Awarding		