

## EVENT PLAYBOOK

### 1. Pre-Event

#### ○ Invitation Letter, Visa & Entry Documents

##### Invitation Letter

Contact person for invitation letter: Karin Spychiger - [karin.spychiger@volleyball.ch](mailto:karin.spychiger@volleyball.ch).

**It takes approximately 2 days to issue the Invitation Letter.**

Documents required for invitation letter:

- First name & last name
- Date of entry to Switzerland / Date of departure from Switzerland
- Function
- Passport number
- Expiry date
- Passport copy

##### Visa

Participants are responsible for organizing their own Visa. Information about the required Visa in Switzerland you find here:

<https://www.eda.admin.ch/countries/denmark/en/home/visa/entry-ch.html>

##### Entry Documents

Please note that it is the responsibility of each participant to check and issue their entry documents (e.g. VISA) on time to participate in the event. Please check with your airline if a PCR test is required to fly.

Please check if there are any regulations concerning coronavirus:

- BAG: <https://www.bag.admin.ch/bag/en/home/krankheiten/ausbrueche-epidemien-pandemien/aktuelle-ausbrueche-epidemien/novel-cov/empfehlungen-fuer-reisende.html>
- SEM: <https://www.sem.admin.ch/sem/en/home/sem/aktuell/faq-einreiseverweigerung.html>

- **Medical Services and Procedures to be Followed**

**The Event Covid-19 Protocol does not require participants to get tested before travelling to the event. Please make sure to follow the country entry regulations regarding testing and / or vaccination.**

The complete Covid-19 Event Protocol can be downloaded at the following link:  
<https://en.volleyballworld.com/beachvolleyball/competitions/beach-pro-tour-2022/events/elite16/gstaad-switzerland/competition/covid-19-protocol>

For any questions regarding the Event Covid-19 Protocol, please reach out to FIVB Medical department – [medical@fivb.com](mailto:medical@fivb.com)

## **2. Event Introduction**

- **Competition Schedule**

The detailed match-up schedule will be confirmed after the completion of the preliminary inquiry and accordingly updated at end of each day (per gender tournament) following the results progressed.

*See next page for Competition Schedule*

**Main Draw**

SESSION	DATE	TIME	Center Court 1	Court 2	Court 3	Court 4	PHASES
1	Day 1 (Wed) 06 July 2022	09:00	M-Match #1	M-Match #2	M-Match #3	M-Match #4	Modified Pool Play Round 1 (M & W)
		10:00	M-Match #5	M-Match #6	M-Match #7	M-Match #8	
		11:00	M-Match #9	M-Match #10	M-Match #11	M-Match #12	
		12:00	M-Match #13	M-Match #14	M-Match #15	M-Match #16	
		13:00	W-Match #1	W-Match #2	W-Match #3	W-Match #4	
		14:00	W-Match #5	W-Match #6	W-Match #7	W-Match #8	
		15:00	W-Match #9	W-Match #10	W-Match #11	W-Match #12	Modified Pool Play Round 2 (M)
		16:00	W-Match #13	W-Match #14	W-Match #15	W-Match #16	
		17:00	M-MD-R2-W	M-MD-R2-W	M-MD-R2-W	M-MD-R2-W	
		18:00	M-MD-R2-W	M-MD-R2-W	M-MD-R2-W		
		19:00	M-MD-R2-W				
SESSION	DATE	TIME	Center Court 1	Court 2	Court 3	Court 4	PHASES
2	Day 2 (Thu) 07 July 2022	09:00	M-MD-R2-L	M-MD-R2-L	M-MD-R2-L	M-MD-R2-L	Modified Pool Play Round 2 (M & W)
		10:00	M-MD-R2-L	M-MD-R2-L	M-MD-R2-L	M-MD-R2-L	
		11:00	W-MD-R2-W	W-MD-R2-W	W-MD-R2-W	W-MD-R2-W	
		12:00	W-MD-R2-W	W-MD-R2-W	W-MD-R2-W	W-MD-R2-W	
		13:00	W-MD-R2-L	W-MD-R2-L	W-MD-R2-L	W-MD-R2-L	
		14:00	W-MD-R2-L	W-MD-R2-L			Modified Pool Play Round 2 (W) & Round of 24 (M)
		15:00	M-R24 (1)	M-R24 (2)	M-R24 (5)	M-R24 (6)	
		16:00	M-R24 (3)	M-R24 (4)	M-R24 (8)		
		17:00	W-MD-R2-L				
		18:00	W-MD-R2-L				
		19:00	M-R24 (7)				
SESSION	DATE	TIME	Center Court 1	Court 2	Court 3	Court 4	PHASES
3	Day 3 (Fri) 08 July 2022	09:00					Round of 24 (W)
		10:00	W-R24 (1)	W-R24 (2)	W-R24 (3)	W-R24 (4)	
		11:00	W-R24 (5)	W-R24 (6)	W-R24 (7)	W-R24 (8)	
		12:00	M-R16 (9)	M-R16 (10)	M-R16 (11)	M-R16 (15)	Round of 16 (M)
		13:00	M-R16 (13)	M-R16 (14)	M-R16 (12)	M-R16 (16)	
		14:00	W-R16 (9)	W-R16 (10)	W-R16 (11)	W-R16 (12)	Round of 16 (W) & Quarter-Finals (M)
		15:00	W-R16 (13)	W-R16 (14)			
		16:00	W-R16 (15)	M-QF (17)			
		17:00	W-R16 (16)	M-QF (18)			
18:00	M-QF (19)						
		19:00	M-QF (20)				
SESSION	DATE	TIME	Center Court 1	Court 2	Court 3	Court 4	PHASES
4	Day 4 (Sat) 09 July 2022	09:00					Quarter-Finals (W)
		09:30	W-QF (17)	10:00 Mixed	Mixed		
		10:30	W-QF (18)	11:00 Mixed	Mixed		
BREAK							
5	Day 4 (Sat) 09 July 2022	13:00	M-SF (21)				Quarter-Finals (W) & Semi-Finals (M)
		14:00	M-SF (22)				
		15:30	W-QF (19)				
		16:30	W-QF (20)	16:00 Mixed			Finals (M)
		18:00	M-Bronze (23)	17:00 Mixed			
		19:00	M-Gold (24)				
			M-Award Ceremony				
SESSION	DATE	TIME	Center Court 1	Court 2	Court 3	Court 4	PHASES
6	Day 5 (Sun) 10 July 2022	09:00	Mixed Bronze				Semi-Finals (W)
		10:00	W-SF (21)				
		11:00	W-SF (22)				
		12:00	Mixed Gold				Finals (M)
		13:30	W-Bronze (23)				
		15:00	W-Gold (24)				
			W-Award Ceremony				

### ○ LOC Contacts

Main Contact: Giuliana Schmid - [giuliana.schmid@beachworldtour.ch](mailto:giuliana.schmid@beachworldtour.ch)  
Event Director: Ruedi Kunz – [Ruedi.kunz@beachworldtour.ch](mailto:Ruedi.kunz@beachworldtour.ch)  
Event Operations: Giuliana Schmid - [giuliana.schmid@beachworldtour.ch](mailto:giuliana.schmid@beachworldtour.ch)

### ○ FIVB/VW Contacts

- FIVB Technical Delegate: Christopher Schrenk - [office@christopherschrenk.at](mailto:office@christopherschrenk.at)
- FIVB Referee Coach – André Trottier - [trottiera@csduroy.qc.ca](mailto:trottiera@csduroy.qc.ca)
- VW Event Ops – [gstaadeventops@volleyball.world](mailto:gstaadeventops@volleyball.world)
- FIVB Medical department – [medical@fivb.com](mailto:medical@fivb.com)
- FIVB Beach Volleyball department – [beachvolleyball@fivb.com](mailto:beachvolleyball@fivb.com)

## 3. Competition

### ○ Preliminary Inquiry Requirements & Schedule

Attendance to the Preliminary Enquiry and Technical Meeting (if required) is mandatory for both team athletes. Athletes must bring their uniform, including any headgear, armbands or other pieces of uniform intended to be used during matches for approval of the Technical Delegate. The detailed schedule is as follows:

#### Preliminary Inquiry

Date: 05/07/2022

Time: From 13:30 – 17:00 (for both genders)

Location: Players Desk, Centre Court (Promenade 76), 3780 Gstaad

#### Technical Meeting

No Technical Meeting for this event.

### ○ Training Principles & Availability

#### [Overview training court reservations:](#)

##### **Rules:**

- Please note that training session reservations can be made no more than 24 hours in advance. Exception: Trainings for Monday, 04<sup>th</sup> of July is already possible.
- Each team is entitled to make one reservation per day (i.e. teams cannot reserve multiple training sessions for the week ahead).
- Practice time is 30' per team or 60' with another team at the same court.

##### **How to make a reservation:**

1. Check availability under [Overview training court reservations:](#)
2. Send an e-mail to [sport@beachworldtour.ch](mailto:sport@beachworldtour.ch) with the following information

- Wished date / time
  - Wished court
  - Team name / country
  - Other team (if training is planned with another team)
3. Reservation is only valid after confirmation.

<b>Training Courts Address</b>	<b>Side Courts: Sportzentrumstrasse 17 Ebnet 1 and 2: Rumpleregässli 8, 3780 Gstaad</b>
<b>Availability Date for Training</b>	<b>04/07/2022 – 10/07/2022</b>
<b>Number of Training Courts</b>	<b>3 Training Courts (TC)</b>
<b>Contact Person for Booking</b>	Name: Sophie Sutter Email: <a href="mailto:sport@beachworldtour.ch">sport@beachworldtour.ch</a>

#### 4. Event Site Info

##### ○ Competition Venue

Address: Promenade 76 (Center Court) and Sportzentrumstrasse 17 (side courts), 3780 Gstaad

Number of courts: 4 competition courts + 2 warm-up courts

##### ○ Accreditation

Official accreditation will be provided to all athletes, FIVB officials, referees, VW staff, VIPs, journalists, technical staff, court personnel, volunteers, vendors, etc. by organisers, and will ensure that only those with appropriate accreditation can access the designated venue areas.

##### Coaches and Physiotherapists

Accreditation forms for coaches and physiotherapists are available at the following link: <https://www.fivb.com/en/beachvolleyball/tools/forms>. All applicants must include a 3x4 cm portrait photo as part of their submission.

**Please send all forms to Deborah Kunz - [deborah.kunz@beachworldtour.ch](mailto:deborah.kunz@beachworldtour.ch).**

##### ○ Accommodation

Hotel accommodation (double room at the official event hotel) will be provided to the Main Draw teams by the organiser.

Athletes will be personally responsible for all extras at the hotel such as mini-bar, phone calls, etc. including any damage incurred to the room. Payments must be made upon checkout.

Organisers are **not** responsible for reservations for coaches, team physiotherapists, guests or family members accompanying the participating athletes.

Official Athlete Hotels    **For MEN:** Arc en Ciel (1.4km from venue)  
**For WOMEN:** Gstaaderhof (750m from venue)

Address:                    Arc en Ciel: Egglistrasse 24, 3780 Gstaad  
                                  Gstaaderhof: Lauenenstrasse 19, 3780 Gstaad

Website:                    Arc en Ciel: [arc-en-ciel.ch](http://arc-en-ciel.ch)  
                                  Gstaaderhof: [gstaaderhof.ch](http://gstaaderhof.ch)

#### Referee Hotels

Address:                    Bernerhof: Promenade, 3780 Gstaad  
                                  Gstaaderhof: Lauenenstrasse 19, 3780 Gstaad

Website:                    Bernerhof: [bernerhof-gstaad.ch](http://bernerhof-gstaad.ch)//  
                                  Gstaaderhof: [gstaaderhof.ch](http://gstaaderhof.ch)

#### Coaching Staff Hotels

Coaches are recommended to book their hotel here:  
[www.gstaad.ch/shop/unterkuenfte/#/unterkuenfte](http://www.gstaad.ch/shop/unterkuenfte/#/unterkuenfte)

**Booking contact and policy: Giuliana Schmid - [giuliana.schmid@beachworldtour.ch](mailto:giuliana.schmid@beachworldtour.ch)**

#### ○ **Airport Shuttle**

The official airports confirmed by the organiser are as follows:

##### Geneva International Airport (GVA)

- Distance from the airport to official hotel: 149km
- Distance from the airport to venue: 150km
- Distance from official hotel to venue: 0.75km – 1.4km

##### Zurich Airport (ZRH)

- Distance from the airport to official hotel: 209km
- Distance from the airport to venue: 209km
- Distance from official hotel to venue: 0.75km – 1.4km

##### EuroAirport Basel-Mulhouse-Freiburg (BSL / MLH / EAP)

- Distance from the airport to official hotel: 185km
- Distance from the airport to venue: 185km
- Distance from official hotel to venue: 0.75km – 1.4km

The organiser will provide transportation for athletes only.

The travel information should be shared by each athlete with the organising Event Operations contact (see p.3) no later than **22/06/2022**. If this information is received after the deadline, the organiser has no obligation to provide transportation from the airport to the official hotel.

First Shuttle from the airport to Gstaad: Sunday, 03rd July 08:00am.

Last Shuttle to the airport: Monday, 11th July, 11:00am!

**Reservations after 07:00pm: transportation to the airport can't be guaranteed!**

For pick at the train station up, please call the Local Shuttle (+41 79 238 70 08).

First Local Shuttle: Saturday, 02nd July 05:00pm.

Coaches can use the following contact to arrange their transportation from the airport to Gstaad (currently, some places are available in the athlete's transportation):

**Airport Transfer:** [transportation@beachworldtour.ch](mailto:transportation@beachworldtour.ch)  
**+41 79 238 70 09**

For pick at the train station up, please call the Local Shuttle (+41 79 238 70 08).

First Local Shuttle: Saturday, 02nd July 05:00pm.

- **Player's Shuttle**

Local Shuttle, daily from Tuesday, 5th July to Saturday, 9th July: 07:45 am – 07:00 pm

Permanent shuttle service warm up court to center court.

If you need a shuttle service from/to the hotel, physiotherapy appointment or training session please call the Local Shuttle (+41 79 238 70 08) at least 1 hour before.

There will be no more transportation for players who have been eliminated from the tournament. Except the airport shuttle for eliminated players.

**Local Shuttle:** **+41 79 238 70 08**

- **Catering**

Organiser will provide all three meals for athletes and referees. They will benefit from the full-board service at the hotel. Meals will be arranged by the organiser from dinner the day before the event starts until breakfast the day after the team was eliminated from the event.

- **Mixed Zone and Press Conferences**

Athletes are required to attend mixed zone interviews after every match played. They are required to wear their competition uniform. The scheduling of press conferences

will be communicated to athletes in advance. Upon request, all athletes are required to attend the press conference(s).

○ **Uniforms**

Playing tops/tanks will be provided to all athletes (Main Draw and Qualification) by the organiser. Shorts/bottoms and accessories are the responsibility of the players and/or their sponsors. If required by the FIVB Technical Delegate, other uniforms and accessories will be checked during the Preliminary Inquiry. Athletes of the same team must wear the same colour and style of shorts.

○ **Team Video Service**

In collaboration with a service provider, Volleyball World will provide Team Video Services at all Challenge and Elite16 events. For the login information of the Team Video Service, please email the FIVB Beach Volleyball department – [beachvolleyball@fivb.com](mailto:beachvolleyball@fivb.com).

○ **Fitness Gym**

**Sportzentrum, Move it Fitness**

Sportzentrumstrasse 5, 3780 Gstaad

<https://www.sportzentrum-gstaad.ch/de/fitness/informationen>

Opening hours: 08:30am – 09:00pm (Monday – Friday)

08:30am – 07:00pm (Saturday/Sunday)

Cost: CH-Teams: for free

All other Teams: CHF 20/day

No reservation necessary

**Fitness @ Ebnet: only 5<sup>th</sup> to 8<sup>th</sup> July available!**

Rumpleregässli 6, 3780 Gstaad (right next to the training courts Ebnet 1 and 2)

Opening hours: 09:00am-12:00pm / 03:00pm-05:00pm

Cost: for all teams: for free

(limited space, maximum of 4 athletes at the same time!)

Reservation:

1. Check availability under [Overview training court reservations](#): (same link as training session reservation, but other worksheet)
2. Send an e-mail to [sport@beachworldtour.ch](mailto:sport@beachworldtour.ch) with the following information
  - Wished date / time
  - Which athlete is going to train
3. Reservation is only valid after confirmation.

Rules:

- Please note that gym session reservations can be made no more than 24 hours in advance.
- Only one reservation per athlete per day
- 30' per athlete per day
- Coaches/Physiotherapists are not allowed to train in this gym



○ **Event Website and Social Media**

Event Website

- <https://en.volleyballworld.com/beachvolleyball/competitions/beach-pro-tour-2022/events/elite16/gstaad-switzerland/>

Social Media Accounts

Event (organiser):

- @beachvolleyballgstaad (Instagram/Facebook)
- Beach Volleyball Gstaad (YouTube):  
<https://www.youtube.com/channel/UCotcBgatDTd7glx8eqWCO4Q>

Volleyball World (beach):

- @beachvolleyballworld (Instagram/Facebook)
- Beach Volleyball World (YouTube):  
<https://www.youtube.com/channel/UCHQUWveEpeO1KTkwbDn6jNA>

OTT Platform

- All matches will be streamed on Volleyball World TV app or VolleyballWorld.tv

Hashtags

- #BeachProTour
- #BeachProGstaad
- #BeachMeetsAlps
- #ThePlaceToBeach