



VOLLEYBALL WORLD
**BEACH
PRO TOUR**

BEACH PRO TOUR - Challenge - RECIFE

21 - 24. 3. 2024

EVENT PLAYBOOK

1. Invitation Letter, Visa & Entry Documents

ITEM	DETAILS
Invitation Letter	<p>Contact Person:</p> <ul style="list-style-type: none"> Name: Cassio Andre Email: voleidepraia@volei.org.br <p>It takes approximately 3 days to issue the Invitation Letter. Information required for invitation letter:</p> <ul style="list-style-type: none"> Country of passport Passport number Current country of residence Date of birth Full name (as in passport) Gender Email/Phone number Role at event (i.e. Athlete, Coach, Official) Embassy that the VISA will be issued
Visa	Participants are responsible for obtaining their own visa. Please follow the instructions provided by the local authority: Link
Entry Documents	Participants are responsible for checking and issuing their entry documents in time for the event.
Medical Procedures and Services	For any questions regarding medical, please reach out to FIVB Medical department: medical@fivb.com

2. Event Info

Address	Av. Boa Viagem, 87 - Pina, Recife - PE	
Website	N/A	
Distance from hotel	TBC	TBC
Distance from training courts	N/A	N/A
Distance from airport	15 km	30 min

Accommodation

- Hotel accommodation will be provided to Main Draw teams by the Local Organiser.
- Athletes are personally responsible for all extras at the hotel such as mini-bar, phone calls, etc. including any damages incurred to the room. Payments must be made upon checkout.
- The Local Organiser is not responsible for reservations for coaches, team physiotherapists, guests or family members accompanying the participating athletes.

Official Hotel	To be communicated soon Website: Email: Phone:
Other Hotel(s)	To be communicated soon Website: Email: Phone:

Qualification Tournament athletes, coaching staff, friend & family will have a discounted rate as follows: **To be communicated soon.**

RATE CARD		
Item	Description	Cost
Accommodation	Single or Double Occupancy	USD XXX
Transport	Airport Transfer	USD XXX
Catering	Breakfast / Lunch / Dinner	USD XXX
Other	Other	USD XXX

Transport

Official Airport: **Recife/Guararapes International Airport - Gilberto Freyre - REC**

The Local Organiser will provide transport for Main Draw athletes only. Transport includes:

- Airport – Official Hotel - Airport
- Official Hotel – Venue – Official Hotel (depending on the distance there will be no transport)
- Official Hotel – Training Venue – Official Hotel (if applicable)

Booking is required for airport transport. If you require airport transport, please send the following information to logistica@volei.org.br / voleidepraia@volei.org.br.

- Team name
- Flight number
- Flight schedule
- Number of individuals who require transport

Deadline for airport transport requests: 07 March.

If this information is received after the deadline, the Local Organiser has no obligation to provide airport transport.

Accreditation

Accreditation will be required by all athletes, FIVB officials, referees, VW staff, VIPs, media, technical staff, court personnel, volunteers, vendors, Local Organisers etc. and will ensure that only those with appropriate accreditation can access the designated venue areas.

Coaches and Physiotherapists

Accreditation forms for coaches and physiotherapists are available at the following link:

<https://www.fivb.com/en/beachvolleyball/tools/forms>. All applicants must include a 3x4cm portrait photo as part of their submission.

Please submit your accreditation form to the following email address: geovanna.santos@volei.org.br / voleidepraia@volei.org.br

Catering

The Local Organiser will provide all meals to Main Draw athletes and referees. Meals will start at dinner the day before Day 1 of Main Draw matches until breakfast the day after the team was eliminated from the event.

To be communicated soon.

Coaches and teams eliminated in the QT can purchase from food vendors at the venue or contact the Local Organiser for the catering rate card.

Please submit your catering request to the following email address: logistica@volei.org.br

Medical Services and Procedures

During Competition & Training

- During competition & training, first responders with an ambulance will be on standby at the venue.

- Doping control may be conducted, therefore, athletes are highly recommended to keep their passports and official IDs on their person.

Out of Competition & Training

- While out of competition & training, first aid treatment will be possible at the hotel. If more treatment is necessary, the Local Organiser will provide transport to an external facility (if required).
- The choice of hospital will be determined based on the severity of the injury.

Emergency Services Numbers:

- Medical & Fire Department: 192 or 193
- Police: 190

In the case of an emergency, the Local Organiser will provide medical first responders and transportation to the hospital and back. The cost of treatment will be covered by the athlete concerned. Each individual athlete is obliged to have their own insurance.

Mixed Zones and Press Conferences

Athletes are required to attend mixed zone interviews after each match, while still in competition uniform. The scheduling of press conferences will be communicated to athletes in advance. All athletes are required to attend the press conference(s), if requested.

Uniforms

Playing tops/tanks will be provided to all athletes (Main Draw and Qualification) by the Local Organiser. Shorts/bottoms and accessories are the responsibility of the players and/or their sponsors. If required by the FIVB Technical Delegate, other uniforms and accessories will be checked during the Preliminary Inquiry. Athletes of the same team must wear the same colour and style of shorts.

Team Video Service

In collaboration with a service provider, Volleyball World will provide Team Video Services at all Challenge and Elite16 events. For the login information, please email the FIVB Beach Volleyball department at beachvolleyball@fivb.com.

Fitness Gym **To be communicated soon.**

INSERT NAME	Address: Website: Email: Phone:
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Event Website and Social Media

Event Website	TBC
Instagram/Facebook	Volleyball World (Beach) @beachvolleyballworld Brazilian Volleyball Confederation @cbvolei
YouTube	Volleyball World (Beach) https://www.youtube.com/channel/UHQWUvEpeO1KTkwbDn6jNA
OTT Platform	Volleyball World TV app or VolleyballWorld.tv
Hashtags	#BeachProTour

Key Contacts

Role	Name	Email Address
FIVB Technical Delegate	Edward Drakich	ed.drakich@volleyball.ca
FIVB Referee Coach	José Casanova	jcasanova@netmadeira.com
VW Event Ops	N/A	recifeeventops@volleyball.world
FIVB Medical department	N/A	medical@fivb.com
FIVB Beach Volleyball department	N/A	beachvolleyball@fivb.com
Local Organiser	TBC	eventos@volei.org.br

3. Competition

Preliminary Inquiry Requirements & Schedule

Attendance to the Preliminary Enquiry is mandatory for both team athletes. Athletes must bring their uniform, including any headgear, armbands or other pieces of uniform intended to be used during matches for approval of the Technical Delegate. The detailed schedule is as follows:

Preliminary Inquiry	
Qualification	Date: 20.3.2024 Time: 15:00 PM to 17:00 PM Location: Venue
Main Draw	Date: 21.3.2024 Time: 15:00 PM to 17:00 PM Location: Venue

Training

Days -3, -2, -1:

Training Court Address	Same as venue - Av. Boa Viagem, 87 - Pina, Recife - PE
Start Date	18.3.2024
Start Time	09:00 AM
Number of Courts	4

Qualification Day (if different to above): same as above

Training Court Address	
Start Date	
Start Time	
Number of Courts	

Book your training session here: <https://fivb.beachcourts.net/>. For any assistance with the tool, please contact: beachtraining@volleyball.world.

Training session reservations can be made no more than 24 hours in advance. Each team is entitled to make one reservation per day (i.e. teams cannot reserve multiple training sessions for the week ahead). Additional training sessions may be possible only if the courts are available.

Competition Schedule

The detailed match schedule will be confirmed after the completion of the Preliminary Inquiry.

To be communicated soon.