



27th sept - 1st oct 2023
Roland-Garros Stadium

EVENT PLAYBOOK

Before arrival: Invitation Letter, Visa & Entry Documents

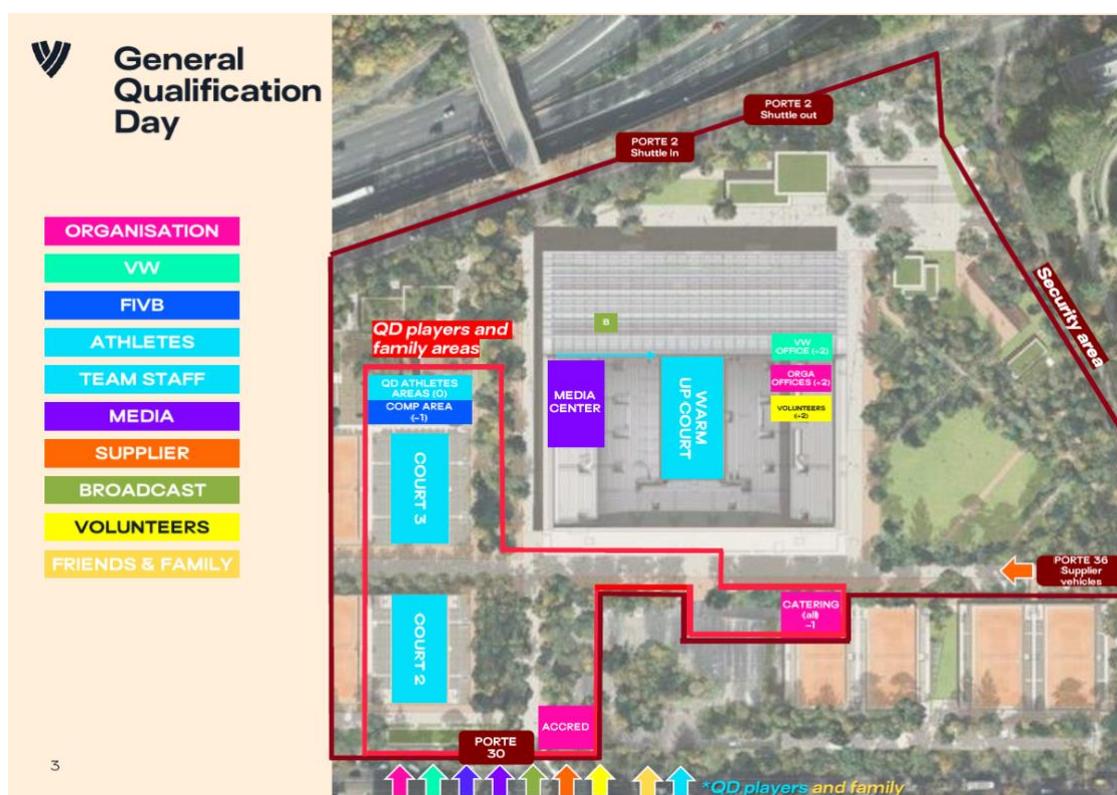
ITEM	DETAILS
<p style="text-align: center;">Invitation Letter</p>	<ul style="list-style-type: none"> • Contact Person: <ul style="list-style-type: none"> ○ Name: Marine RIFF ○ Email: teams.parisbeachprotour@rnksport.com • It takes approximately 2 days to issue the Invitation Letter. • Information required for invitation letter: <ul style="list-style-type: none"> ○ Nationality ○ Country of passport ○ Passport number ○ Expiry date of the passport ○ Current country of residence ○ Date of birth ○ Name as written in passport ○ Surname as written in passport ○ Gender ○ Email address ○ Phone number ○ Role at the event (athlete, coach, official) ○ Embassy that the VISA will be issued
<p style="text-align: center;">Visa</p>	<ul style="list-style-type: none"> • Participants are responsible for organizing their own Visa. See above information on the process to be followed to avoid issues upon arrival. • You must apply for visas on the below link https://france-visas.gouv.fr/en/web/france-visas/short-stay-visa
<p style="text-align: center;">Entry Documents</p>	<ul style="list-style-type: none"> • Please note that it is the responsibility of each participant to check and issue their entry documents (e.g. VISA) on time to participate in the event. • Please check if there are any regulations concerning coronavirus: https://www.diplomatie.gouv.fr/en/coming-to-france/
<p style="text-align: center;">Medical Services and Procedures to be followed</p>	<ul style="list-style-type: none"> • As per decision from the FIVB Medical department, event specific Covid-19 Protocols are not to be produced anymore. Except if required by the host country. • Contact Person/Team: For any questions regarding the Event Covid-19 Protocol, please reach out to FIVB Medical department – medical@fivb.com

Event Info

Roland-Garros stadium

Address	2, Avenue Gordon Bennett, Paris 75016, France	
Website	https://parisbeachprotour.rnkспорт.com/en	
Distance from hotel	3,5km	15 min
Distance from training courts	Sand System: 18 km Paris Beach Volley: 19,1km	Sand System: 35 min Paris Beach Volley: 35 min
Distance from airport	Roissy Charles De Gaulle : 35km	40 min

Venue layout Qualification Day



The qualification day won't be opened to the public.

- Accreditations will be delivered to players and their staff (please answer the [REGISTRATION FORM](#)).
- Wristbands will be delivered to each team for their friends and family (please answer the [REGISTRATION FORM](#)).

Accreditations and wristbands will be delivered during the Preliminary Inquiry of the qualification day (on Tuesday 26th at Roland-Garros stadium).

Note: For Qualification Day only, the warm-up court will be on Centre Court. The roof may be closed depending on the weather.

Venue Layout Main draw



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Accommodation

- Hotel accommodation will be provided to the Main Draw athletes by the organiser.
- Athletes will be personally responsible for all extras at the hotel such as: request to extend their stay, lunch and dinner at the hotel restaurant, mini-bar consumption, phone calls, etc. including any damage incurred to the room. Payments must be made upon checkout.
- Organisers are not responsible for reservations for coaches, team physiotherapists, guests or family members accompanying the participating athletes.

Official Hotel	<p>Name: Courtyard by Marriott Paris Porte de Versailles Website: click here</p> <p>Address: 5 Rue Ernest Renan, Issy-les-Moulineaux, France, 92130</p>
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- Qualification Tournament athletes, Coaching Staff, Friends & Family will have a discounted rate as follows, if reservation made **before the 28/08** (subject to availability):
 - Twin room with single occupation: 220€
 - Twin room with double occupation: 238€
 - Deluxe king room: +20€

Contact Person for staff, friends and family:

ALINE DALICHAMPT
Sales and Events Coordinator
+33 (0)1 85 74 64 22

group.coordinator@courtyardparispdv.com

For each demand please add in copy:

teams.parisbeachprotour@rnksport.com

After the 28/08, the hotel cannot guarantee you the discounted rates mentioned, but will do his best efforts to maintain the availability of the rooms and the prices.

Transportation

- The official airport confirmed by the organiser is **Roissy Charles de Gaulle airport (CDG)**.
- The organiser will provide transportation for **Main Draw athletes only**. This will include:
 - International Airport Roissy Charles De Gaulle (official airport) <> Courtyard by Marriott Paris Porte de Versailles (official hotel)
 - Courtyard by Marriott Paris Porte de Versailles (official hotel) <> Roland-Garros Stadium (venue)
 - Organizer will provide shuttles between Courtyard by Marriott Paris Porte de Versailles <> Training courts (Sand System and Paris Beach Volley)

Shuttle are exclusively available on reservation online (the latest 24h before the training day): [CLICK HERE](#)
- **If airport pickup is required, please complete [REGISTRATION FORM](#) and share with the organising Event Operations contact no later than 12/09/2023.**
Please communicate any change or delay in real time to this email: teams.parisbeachprotour@rnksport.com
 - **From the 12/09 to the 18/09:** we cannot guarantee your transfers, we will do our best efforts to organize it.
 - **If the information is received after the 18/09/2023,** the organiser has no obligation to provide transportation from the airport to the official hotel.
- **Road to Mexico:** we have in mind that the FIVB Beach Volleyball World Championships will take place in Tlaxcala (Mexico) just after our Parisian step (October 6-15), and we wanted to help you logistically to attend both events!
You will find below a list of the direct flights to Mexico City that you can take after playing the Paris Beach Pro Tour. We are committed to organize specific transfers from the official hotel to the airport to help you to be on time to take one of these direct flights (CDG – MEX):
Departures every day from Friday 29 September to Monday 2 October:
 - 12:10pm-4pm / Air France AF 178
 - 3pm-7pm / Aeromexico AM 6
 - 3:55pm-7:40pm / Air France AF 174Once arrived in Mexico City, bus and shuttles will transfer you to one of the 3 venues of Tlaxcala.

Accreditation

- Accreditation will be required by all athletes, FIVB officials, referees, VW staff, VIPs, medias, technical staff, court personnel, volunteers, vendors, etc. by organisers, and will ensure that only those with appropriate accreditation can access the designated venue areas.
- Information required to deliver the accreditation:

- First Name
 - Last Name
 - Date of birth
 - Country of origin
 - Function
 - Email address
 - Picture: like a passport picture without accessories (sunglasses, hats...), less than 1mo, JPEG or PNG format
- **Specifications for the QUALIFICATION DAY (Wednesday 27 September):**
 - **The qualification day won't be opened to the public.**
 - **Accreditations will be delivered to players and their staff (please answer the [REGISTRATION FORM](#))**
 - **Wristbands will be delivered to each team for their friends and family (please answer the [REGISTRATION FORM](#)).**
 - Accreditations and wristbands will be delivered during the Preliminary Inquiry of the qualification day (on Tuesday 26th at Roland-Garros stadium).
 - Coaches and Physiotherapists: accreditation forms for coaches and physiotherapists are available at the following link: <https://www.fivb.com/en/beachvolleyball/tools/forms>
All applicants must include a 3x4 cm portrait photo as part of their submission.
 - **Contact Person/Team:** pariseventops@volleyball.world

Catering

- **For athletes of the Main Draw, the local organiser will provide all three meals (breakfast / lunch and dinner):**
 - Meals will be arranged by the organiser from **dinner the day before the event starts** until breakfast the day after the team was eliminated from the event, **both** at the Marriott Courtyard Paris Porte de Versailles hotel.
 - **Athletes of Main Draw arriving on Wednesday 27 September:** the dinner will be organized at the official hotel, Courtyard by Marriott Paris Porte de Versailles. Coaches and teams can have dinner at the official hotel, but they will have to pay 35€.
Please let us now if you will attend to this dinner thank to the following [REGISTRATION FORM](#)
 - For the rest of the competition, the normal organisation is:
 - Breakfast at the official hotel (Courtyard by Marriott Paris Porte de Versailles).
 - Lunches and dinners at the competition venue (Roland-Garros stadium).
 - Snacks will be provided at the competition venue in the rest room (Roland-Garros stadium) twice a day (morning and afternoon).
- **Specifications for the athletes playing the Qualification Day (Wednesday 27th September):**
 - Meals: athletes, coaches and teams can get lunch and dinner at the official catering of the venue. However, local organizer will not pay for their meals, the cost of the meals is the responsibility of the teams. Price of the meal depending on the consumption.
 - Snacks are not provided by the organization during that day.
 - Dinner: for the **athletes playing the Qualification Day and qualified for the Main Draw**, the dinner will be provided by the local organizer (specific voucher will be distributed). For those athletes, the dinner will take place **at the venue**, at the official catering of Roland-Garros stadium.
- **Water management:**

- According to the 0 plastic policy and the CRS engagement of the venue, no water bottles will be sold or provided by the organization on the competition site.
- However, the organization will provide 1 water bottle per athlete (included in the welcome kit, Qualification Day and Main Draw). **All the players are invited to use the water bottle given and to use the fountains available on site to refill it, even during the matches (water fountain available from the court).**
- Water bottles will be provided **for athletes only**. It is therefore important to warn your coaches, teams, friends, and family to bring their own water bottle.

Medical Services and Procedures

- **During Competition & Training**
 - During Competition & Training, there will be a first aids team on standby at the venue.
 - Doping control may be conducted, therefore, athletes are highly recommended to keep their passports and official ids of the players with him/her.
- **Out of Competition & Training**
 - For Out of Competition & Training there will be the option to arrange a first aid treatment in the hotel. If more treatment is necessary, local organiser will provide a transportation where needed.
 - Teams and all participants are requested to follow the hygiene protocol posted by the FIVB Medical Department. It is no longer mandatory to keep the face masks at this time in France. It is only recommended to wear it at hospitals and in public transportations.
- **Hospital will be chosen depending on the injury**
 - Name: Hopital Européen Georges POMPIDOU
 - Address: 20 rue Leblanc 75015 – 2,4kms from the venue
 - Phone number: **+33 (0)1 56 09 20 00**
- Local emergency Services Numbers:
 - **Medical: 15**
 - **Fire Department: 18**
 - **Police: 17**
- In the case of an emergency, organizer will provide first responders and transportation all the way to the hospital and back. The cost of treatment will be covered by the athlete concerned.
- Each individual athlete is obliged to have their own insurance as per FIVB Event Regulations – Chapter 17.

Mixed Zones and Press Conferences

- Athletes are required to attend mixed zone interviews after each match, while still in competition uniform. The scheduling of press conferences will be communicated to athletes in advance. All athletes are required to attend the press conference(s), if requested.

Uniforms

- Playing tops/tanks will be provided to all athletes (Main Draw and Qualification Day) by the organiser. Shorts/bottoms and accessories are the responsibility of the players and/or their sponsors. If required by the FIVB Technical Delegate, other uniforms and accessories will be checked during the Preliminary Inquiry. Athletes of the same team must wear the same colour and style of shorts.

Team Video Service

- In collaboration with a service provider, Volleyball World will provide Team Video Services at all Challenge and Elite16 events. For the login information of the Team Video Service, please email the FIVB Beach Volleyball department – beachvolleyball@fivb.com

Fitness Gym

Official Fitness Gym	<ul style="list-style-type: none"> Name: Roland-Garros Stadium Address: 2, Avenue Gordon Bennett, Paris 75016, France
Fitness Gym at the Hotel	<ul style="list-style-type: none"> Name: Courtyard by Marriott Paris Porte de Versailles Address: 5 Rue Ernest Renan, Issy-les-Moulineaux, France, 92130 Website: click here

Event Website and social media

You can help us to participate to the success of the event and its communication on social networks! It would be appreciated if you:

- Follow our accounts on social networks (Instagram and TikTok, *see below*)
- Tag our accounts when your post a photo or a story during the Paris Beach Pro Tour
- Use our event hashtags (*see below*)

Event Website	<ul style="list-style-type: none"> https://en.volleyballworld.com/beachvolleyball/competitions/beach-pro-tour/2023/elite16/paris-fra/ https://parisbeachprotour.rnksport.com/fr
Instagram/Facebook	<ul style="list-style-type: none"> Volleyball World (Beach): @beachvolleyballworld Paris Beach Pro Tour: <ul style="list-style-type: none"> Instagram: @parisbeachprotour Tik Tok: @parisbeachprotour
YouTube	<ul style="list-style-type: none"> Volleyball World (Beach): https://www.youtube.com/channel/UCHQUWveEpeO1kTkwDn6jNA
OTT Platform	<ul style="list-style-type: none"> All matches will be streamed on Volleyball World TV app or VolleyballWorld.tv
Hashtags	<ul style="list-style-type: none"> #BeachProTour #BeachProTourParis #ParisBeachProTour

Contacts

Role	Name	Email Address
FIVB Technical Delegate	Christian Schemeth	christian@schemeth.com
FIVB Referee Coach	José Casanova	jcasanova@netmadeira.com

VW Event Ops	N/A	pariseventops@volleyball.world
FIVB Medical department	N/A	medical@fivb.com
FIVB Beach Volleyball department	N/A	beachvolleyball@fivb.com
LOCAL organiser	N/A	teams.parisbeachprotour@rnksport.com

Competition

Preliminary Inquiry Requirements & Schedule

- **Attendance to the Preliminary Enquiry and Technical Meeting (if required) is mandatory for both team athletes.** Athletes must bring their uniform, including any headgear, armbands or other pieces of uniform intended to be used during matches for approval of the Technical Delegate. The detailed schedule is as follows:

Qualification Day	<ul style="list-style-type: none"> • Date: Tuesday 26 September • Time: from 4pm to 6pm • Location: Competition venue - Roland-Garros Stadium (address : 8 boulevard d'Auteuil, 75016 Paris) <i>Porte 30</i>
Main Draw	<ul style="list-style-type: none"> • Date: Wednesday 27 September • Time: from 4pm to 6pm • Location: Official Hotel – Courtyard by Marriott Porte de Versailles

Training

Training courts will be available from Sunday 24th to Wednesday 27th September at:

- **Sand System** training centre (1 place de la Porte de Pantin, 75019 PARIS)
 - Sunday 24th: from 9h to 19h
 - Monday 25th: from 9h to 14h30
 - Tuesday 26th: from 9h to 14h30
 - Wednesday 27th: from 9h to 14h30
- **Paris Beach Volley** training centre (30 rue Louis Lumière, 75020 PARIS)
 - Monday 25th: from 14h to 19h
 - Tuesday 26th: from 14h to 19h
 - Wednesday 27th: from 14h to 19h
- **Reservation of the training slot and transportation have to be made 24h before the intended training session thanks the following online form: [CLICK HERE](#)**
- **If the information is received less than 24h before the training day, the training slot is booked without transportation.**
- Each team is entitled to make one reservation per day (i.e. teams cannot reserve multiple training sessions for the week ahead). Additional training sessions may be possible only if the courts are available.

Sand System	
Training Courts Address:	1 place de la Porte de Pantin, 75019 PARIS
Availability Date for Training:	Sunday 24 th : from 9h to 19h Monday 25 th : from 9h to 14h30 Tuesday 26 th : from 9h to 14h30 Wednesday 27 th : from 9h to 14h30
Number of courts available :	2 courts
Training Booking:	Book your slot here: CLICK HERE Please contact teams.parisbeachprotour@rnksport.com if you need any assistance with the booking tool

Paris Beach Volley	
Training Courts Address:	30 rue Louis Lumière, 75020 PARIS
Availability Date for Training:	Monday 25 th : from 14h to 19h Tuesday 26 th : from 14h to 19h Wednesday 27 th : from 14h to 19h
Number of courts available :	2 courts
Training Booking:	Book your slot here: CLICK HERE Please contact teams.parisbeachprotour@rnksport.com if you need any assistance with the booking tool

Competition Schedule

- The detailed match-up schedule will be confirmed after the completion of the Preliminary Inquiry (per gender tournament) following the results progressed.
- Note:** For Qualification Day only, the warm-up court will be on Centre Court. The roof may be closed depending on the weather.

Qualification Tournament					
SESSION	DATE	TIME	COURT 1	Court 2	PHASES
1	Day 1 (Wed)	09:10	W-QT-R16	W-QT-R16	Qualification (M & W)
		10:00	W-QT-R16	W-QT-R16	
		10:50	W-QT-R16	W-QT-R16	
		11:40	W-QT-R16	W-QT-R16	
		12:30	M-QT-R16	M-QT-R16	
		13:20	M-QT-R16	M-QT-R16	
		14:10	M-QT-R16	M-QT-R16	
		15:00	M-QT-R16	M-QT-R16	
		16:00	W-QT-R8	W-QT-R8	
		17:00	W-QT-R8	W-QT-R8	
		18:00	M-QT-R8	M-QT-R8	
		19:00	M-QT-R8	M-QT-R8	

Main Draw					
SESSION	DATE	TIME	COURT 1	Court 2	PHASES
2	Day 2 (Thu)	09:00	W Match #1	W Match #2	Rounds (M & W)
		10:00	W Match #3	W Match #4	
		11:00	M Match #1	M Match #2	
		12:00	M Match #3	M Match #4	
		13:00	W Match #5	W Match #6	
		14:00	W Match #7	W Match #8	
		15:00	M Match #5	M Match #6	
		16:00	M Match #7	M Match #8	
		17:00	W Match #9	W Match #10	
		18:00	M Match #9	M Match #10	
		19:00	W Match #11	M Match #11 <i>*TBC M or W : depending on the TV requests</i>	
		20:00	W Match #12 <i>*TBC M or W : depending on the TV requests</i>		
		21:00	M Match #12		

SESSION	DATE	TIME	COURT 1	Court 2	PHASES
3	Day 3 (Fri)	09:00	W Match #13	W Match #14	Rounds (M & W)
		10:00	W Match #15	W Match #16	
		11:00	M Match #13	M Match #14	
		12:00	M Match #15	M Match #16	
		13:00	W Match #17	W Match #18	
		14:00	W Match #19	W Match #20	
		15:00	M Match #17	M Match #18	
		16:00	M Match #19	M Match #20	
		17:00	W Match #21	W Match #22	
		18:00	M Match #21	M Match #22	
		19:00	W Match #23	M Match #23 <i>*TBC M or W : depending on the TV requests</i>	
20:00	W Match #24 <i>*TBC M or W : depending on the TV requests</i>				
21:00	M Match #24				

SESSION	DATE	TIME	COURT 1	Court 2	PHASES
4	Day 4 (Sat)	09:00	W R12 #1	W R12 #2	Playoff - Round of 12 (M & W)
		10:00	M R12 #1	M R12 #2	
		11:00	W R12 #3	W R12 #4	
		12:00	M R12 #3	M R12 #4	
		13:00	W QF 1	W QF 2	Quarter Finals (M & W)
		14:00	M QF 1	M QF 2	
		15:00	W QF 3	W QF 4	
		16:00	M QF 3	M QF 4	

INTERSESSION - WELCOME TO THE BEACH (FAN VILLAGE)

SESSION	DATE	TIME	COURT 1	Court 2	PHASES
5	Day 4 (Sat)	19:00	W SF1		Semi finals (M & W)
		20:00	M SF1		
		21:00	W SF2		
		22:00	M SF2		

SESSION	DATE	TIME	COURT 1	Court 2	PHASES
6	Day 5 (Sun)	12:30	W-Bronze		Finals (M & W)
		13:30	M-Bronze		
		15:00	W-Gold		
		16:00	M-Gold		
		Followed by	Awarding		

COVID Protocol – Annex 1

No applicable In France for now

Event Schedule – Annex 2

Transportation schedule - Annex 3