



VOLLEYBALL WORLD  
**BEACH  
PRO TOUR**

**2023 BEACH PRO TOUR ELITE16  
JOÃO PESSOA**

**22-26 NOVEMBER**

**EVENT PLAYBOOK**

## EVENT PLAYBOOK

### PRE-EVENT – BEFORE ARRIVAL

#### 1. Invitation Letter, Visa & Entry Documents

ITEM	DETAILS
Invitation Letter	<ul style="list-style-type: none"> <li>• Contact Person: <ul style="list-style-type: none"> <li>○ Name: Cassio Andre</li> <li>○ Email: <a href="mailto:voleidepraia@volei.org.br">voleidepraia@volei.org.br</a></li> </ul> </li> <li>• It takes approximately 3 days to issue the Invitation Letter.</li> <li>• Information required for invitation letter: <ul style="list-style-type: none"> <li>○ Country of passport</li> <li>○ Passport number</li> <li>○ Current country of residence</li> <li>○ Date of birth</li> <li>○ Full name (as in passport)</li> <li>○ Gender</li> <li>○ Email/Phone number</li> <li>○ Role at event (i.e. Athlete, Coach, Official)</li> <li>○ Embassy that the VISA will be issued</li> </ul> </li> </ul>
Visa	<ul style="list-style-type: none"> <li>• Participants are responsible for organizing their own Visa. See above information on the process to be followed to avoid issues upon arrival.</li> <li>• For more information see: <a href="#">Link</a></li> </ul>
Entry Documents	<ul style="list-style-type: none"> <li>• Please note that it is the responsibility of each participant to check and issue their entry documents (e.g. VISA) on time to participate in the event. Please check with your airline if a PCR test is required to fly.</li> <li>• <b>Please check if there are any regulations concerning coronavirus:</b> <a href="#">Link</a></li> </ul>
Medical Services and Procedures to be Followed	<ul style="list-style-type: none"> <li>• As per decision from the FIVB Medical department, event specific Covid-19 Protocols are not to be produced anymore. Except if required by the host country.</li> <li>• <b>Contact Person/Team:</b> <ul style="list-style-type: none"> <li>○ For any questions regarding the Event Covid-19 Protocol, please reach out to FIVB Medical department – <a href="mailto:medical@fivb.com">medical@fivb.com</a></li> </ul> </li> </ul>

## 2. Event Info

### Tambaú Beach – João Pessoa

Address	Avenue Almirante Tamandaré, s/n - Cabo Branco, João Pessoa/PB (in front of Avenue Presidente Epitácio Pessoa)	
Website	<a href="#">Maps</a>	
Distance from official hotel	1km	10 min (walking)
Distance from training courts	N/A	At competition venue
Distance from airport	20km	20 min (by car)



## Accommodation

- Hotel accommodation will be provided to the Main Draw teams by the organiser.
- Athletes will be personally responsible for all extras at the hotel such as mini-bar, phone calls, etc. including any damage incurred to the room. Payments must be made upon checkout.
- Organisers are not responsible for reservations for coaches, team physiotherapists, guests or family members accompanying the participating athletes.

Official Hotel	Name: Littoral Hotel Website: <a href="https://www.littoral.com.br/littoral-hotel">https://www.littoral.com.br/littoral-hotel</a> Booking contact: Edinis Mendonça - <a href="mailto:reservas@littoral.com.br">reservas@littoral.com.br</a>
----------------	---

- Athletes, coaches, friends and family will have a discounted rate until November 20<sup>th</sup> in the official hotel. Please book directly with the contact person/email above.

### **Littoral Hotel**

- Single room – USD 50.00 / night
- Double room – USD 58.00 / night
- Breakfast – included
- Please mention “Beach Pro Tour Elite16” or “Beach Volleyball 2023” when booking directly with the hotel.

## Transportation

- The official airports confirmed by the organiser is as follows:
  - **Airport: Presidente Castro Pinto International Airport (JPA)**
- The organiser will provide transportation for main draw athletes only. This includes the following:
  - Airport – Littoral Hotel - Airport
  - Littoral Hotel - Venue - Littoral Hotel
  - Littoral Hotel - Training Courts - Littoral Hotel
- **Contact Person/Team: Eder Silva - [logistica@volei.org.br](mailto:logistica@volei.org.br) / [voleidepraia@volei.org](mailto:voleidepraia@volei.org)**

The travel information should be shared by each athlete with the organising Event Operations contact no later than **08/11/2023**. If this information is received after the deadline, the organiser has no obligation to provide transportation from the airport to the official hotel.

### Accreditation

- Accreditation will be required by all athletes, FIVB officials, referees, VW staff, VIPs, media, technical staff, court personnel, volunteers, vendors, etc. by organisers, and will ensure that only those with appropriate accreditation can access the designated venue areas.
  
- **Coaches and Physiotherapists**
  - Accreditation forms for coaches and physiotherapists are available at the following link: <https://www.fivb.com/en/beachvolleyball/tools/forms>. All applicants must include a 3x4 cm portrait photo as part of their submission.
  - **Please note that a maximum of three (3) team members per team will be granted accreditation.**
  - **Deadline for team members accreditation request is on 08/11.**
  
- **Contact Person/Team: Geovanna Santos – [voleidepraia@volei.org.br](mailto:voleidepraia@volei.org.br)**

### Catering

- Organiser will provide all three meals for athletes and referees. Meals will be arranged by the organiser at the official hotel from dinner the day before Main Draw starts until breakfast the day after the team was eliminated from the event.

### Medical Services and Procedures

- **During Competition & Training**
  - During Competition & Training, there will be a first responders with an ambulance will be on standby at the venue.
  - Doping control may be conducted, therefore, athletes are highly recommended to keep their passports and official ids of the players with him/her.
  
- **Out of Competition & Training**
  - For Out of Competition & Training there will be the option to arrange a first aid treatment in the hotel. If more treatment is necessary, local organiser will provide a transportation where needed.
  - Teams and all participants are requested to follow the hygiene protocol posted by the FIVB Medical Department. It is no longer mandatory to keep the face masks at this time. It is only recommended to wear it at hospitals and in public transportations.
  
- **Hospital will be chosen depending on the injury**
  - Emergency Services Number (Medical or Fire dept): 192 or 193
  - Emergency Services Number (Police): 190

- In the case of an emergency, organizer will provide first responders and transportation all the way to the hospital and back. The cost of treatment will be covered by the athlete concerned.
- Each individual athlete is obliged to have their own insurance as per FIVB Event Regulations – Chapter 17.

#### Mixed Zones and Press Conferences

- Athletes are required to attend mixed zone interviews after each match, while still in competition uniform. The scheduling of press conferences will be communicated to athletes in advance. All athletes are required to attend the press conference(s), if requested.

#### Uniforms

- Playing tops/tanks will be provided to all athletes (Main Draw and Qualification) by the organiser. Shorts/bottoms and accessories are the responsibility of the players and/or their sponsors. If required by the FIVB Technical Delegate, other uniforms and accessories will be checked during the Preliminary Inquiry. Athletes of the same team must wear the same colour and style of shorts.

#### Team Video Service

- In collaboration with a service provider, Volleyball World will provide Team Video Services at all Challenge and Elite16 events. For the login information of the Team Video Service, please email the FIVB Beach Volleyball department – [beachvolleyball@fivb.com](mailto:beachvolleyball@fivb.com)

#### Fitness Gym

Fitness Gym	<ul style="list-style-type: none"> <li>• TBC             <ul style="list-style-type: none"> <li>○ Name: TBC</li> <li>○ Address: TBC</li> <li>○ Website: TBC</li> </ul> </li> </ul>
-------------	--

### Event Website and Social Media

Event Website	<ul style="list-style-type: none"> <li>• <a href="https://en.volleyballworld.com/beachvolleyball/competitions/beach-pro-tour/2023/elite16/joaopessoa-bra/">https://en.volleyballworld.com/beachvolleyball/competitions/beach-pro-tour/2023/elite16/joaopessoa-bra/</a></li> </ul>
Instagram/Facebook	<ul style="list-style-type: none"> <li>• Volleyball World (Beach) <ul style="list-style-type: none"> <li>○ @beachvolleyballworld</li> <li>○ @cbvolei</li> </ul> </li> </ul>
YouTube	<ul style="list-style-type: none"> <li>• Volleyball World (Beach) <ul style="list-style-type: none"> <li>○ <a href="https://www.youtube.com/channel/UHQWveEpeO1KtkwbDn6jNA">https://www.youtube.com/channel/UHQWveEpeO1KtkwbDn6jNA</a></li> </ul> </li> </ul>
OTT Platform	<ul style="list-style-type: none"> <li>• Matches will be streamed on Volleyball World TV app or VolleyballWorld.tv</li> </ul>
Hashtags	<ul style="list-style-type: none"> <li>• #BeachProTour</li> </ul>

### Contacts

Role	Name	Email Address
<b>Contacts</b>		
FIVB Technical Delegate	<b>Ed Drakich</b>	ed.drakich@volleyball.ca
FIVB Referee Coach	<b>Oana Sarb</b>	oana_sarb@yahoo.com
VW Event Ops	N/A	<a href="mailto:joapessoaeventops@volleyball.world">joapessoaeventops@volleyball.world</a>
FIVB Medical department	N/A	medical@fivb.com
FIVB Beach Volleyball department	N/A	beachvolleyball@fivb.com

### 3. Competition

#### Preliminary Inquiry Requirements & Schedule

- Attendance to the Preliminary Enquiry and Technical Meeting (if required) is mandatory for both team athletes. Athletes must bring their uniform, including any headgear, armbands or other pieces of uniform intended to be used during matches for approval of the Technical Delegate. The detailed schedule is as follows:

Preliminary Inquiry	
Qualification	<ul style="list-style-type: none"> <li>• Date: 21/11/2023</li> <li>• Time: 15:00 - 17:00 pm (Both genders)</li> <li>• Location: Competition venue</li> </ul>
Main Draw	<ul style="list-style-type: none"> <li>• Date: 22/11/2023</li> <li>• Time: 15:00 pm - 17:00 pm (Both genders) - Teams playing the QT will sign just after their matches</li> <li>• Location: Competition venue</li> </ul>

#### Training

- **Please note that official training starts as from the 19/11.** Training session reservations can be made no more than 24 hours in advance. Each team is entitled to make one reservation per day (i.e. teams cannot reserve multiple training sessions for the week ahead). Additional training sessions may be possible only if the courts are available.
- **Athletes must register in the training booking platform at least 24 hours before the intended training session.**

Competition Courts Address:	<ul style="list-style-type: none"> <li>• Avenue Almirante Tamandaré, s/n - Cabo Branco, João Pessoa/PB (in front of Avenue Presidente Epitácio Pessoa)</li> </ul>
Availability Date for Training:	<ul style="list-style-type: none"> <li>• 19/11/2023 - 21/11/2023</li> </ul>
Number of courts available for training:	<ul style="list-style-type: none"> <li>• 2 Courts</li> </ul>
Training Courts Address:	<ul style="list-style-type: none"> <li>• Avenue Almirante Tamandaré, s/n - Cabo Branco, João Pessoa/PB (in front of Avenue Presidente Epitácio Pessoa)</li> </ul>
Availability Date for Training:	<ul style="list-style-type: none"> <li>• 22/11/2023</li> </ul>
Number of courts available for training:	<ul style="list-style-type: none"> <li>• 2 Training Courts</li> </ul>
Training Booking:	<ul style="list-style-type: none"> <li>• <a href="https://fivb.beachcourts.net">https://fivb.beachcourts.net</a></li> </ul>



	<a href="mailto:beachtraining@volleyball.world">beachtraining@volleyball.world</a> for any assistance with the booking tool.
--	--

### Competition Schedule

- The detailed match-up schedule will be confirmed after the completion of the preliminary inquiry (per gender tournament) following the results progressed.

Qualification Tournament					
SESSION	DATE	TIME	COURT 1	Court 2	PHASES
1	Day 1 (Wed)	09:00	W-QT-R16	W-QT-R16	Qualification (M & W)
		09:50	W-QT-R16	W-QT-R16	
		10:40	W-QT-R16	W-QT-R16	
		11:30	W-QT-R16	W-QT-R16	
		12:20	M-QT-R16	M-QT-R16	
		13:10	M-QT-R16	M-QT-R16	
		14:00	M-QT-R16	M-QT-R16	
		14:50	M-QT-R16	M-QT-R16	
		16:00	W-QT-R8	W-QT-R8	
		17:00	W-QT-R8	W-QT-R8	
		18:00	M-QT-R8	M-QT-R8	
19:00	M-QT-R8	M-QT-R8			
Main Draw					
SESSION	DATE	TIME	COURT 1	Court 2	PHASES
2	Day 2 (Thu)	09:00	W Match #1	W Match #2	Round 1 (M & W)
		10:00	W Match #3	W Match #4	
		11:00	M Match #1	M Match #2	
		12:00	M Match #3	M Match #4	
		13:00	W Match #5	W Match #6	
		14:00	W Match #7	W Match #8	
3	Day 2 (Thu)	15:00	M Match #5	M Match #6	Round 2 (M & W)
		16:00	M Match #7	M Match #8	
		17:00	W Match #9	W Match #10	
		18:00	W Match #11	W Match #12	
		19:00	M Match #9	M Match #10	
		20:00	M Match #11	M Match #12	
SESSION	DATE	TIME	COURT 1	Court 2	PHASES
4	Day 3 (Fri)	09:00	W Match #13	W Match #14	Round 3 (M & W)
		10:00	W Match #15	W Match #16	
		11:00	M Match #13	M Match #14	
		12:00	M Match #15	M Match #16	
		13:00	W Match #17	W Match #18	
		14:00	W Match #19	W Match #20	
5	Day 3 (Fri)	15:00	M Match #17	M Match #18	Round 4 (M & W)
		16:00	M Match #19	M Match #20	
		17:00	W Match #21	W Match #22	
		18:00	W Match #23	W Match #24	
		19:00	M Match #21	M Match #22	
		20:00	M Match #23	M Match #24	
SESSION	DATE	TIME	COURT 1	Court 2	PHASES
6	Day 4 (Sat)	09:00	W R12 #1	W R12 #2	Playoff - Round of 12 (M & W)
		10:00	W R12 #3	W R12 #4	
		11:00	M R12 #1	M R12 #2	
		12:00	M R12 #3	M R12 #4	
7	Day 4 (Sat)	16:00	W QF 1	W QF 2	Quarter Finals (M & W)
		17:00	W QF 3	W QF 4	
		18:00	M QF 1	M QF 2	
		19:00	M QF 3	M QF 4	
SESSION	DATE	TIME	COURT 1	Court 2	PHASES
8	Day 5 (Sun)	08:00	W SF 1		Semi Finals (M & W)
		09:00	W SF 2		
		10:00	M SF 1		
		11:00	M SF 2		
BREAK					
9	Day 5 (Sun)	14:00	W-Bronze		Finals (M & W)
		15:00	M-Bronze		
		16:00	W-Gold		
		17:00	M - Gold		
		Followed by	Awarding		