



VOLLEYBALL WORLD
**BEACH
PRO TOUR**

BEACH PRO TOUR CHALLENGE - SAQUAREMA

13 - 16 APRIL 2023

EVENT PLAYBOOK

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PRE-EVENT – BEFORE ARRIVAL

1. Invitation Letter, Visa & Entry Documents

ITEM	DETAILS
Invitation Letter	<ul style="list-style-type: none"> • Contact Person: <ul style="list-style-type: none"> ○ Name: Cassio Andre ○ Email: voleidepraia@volei.org.br • It takes approximately 3 days to issue the Invitation Letter. • Information required for invitation letter: <ul style="list-style-type: none"> ○ Country of passport ○ Passport number ○ Current country of residence ○ Date of birth ○ Full name (as in passport) ○ Gender ○ Email/Phone number ○ Role at event (i.e. Athlete, Coach, Official) ○ Embassy that the VISA will be issued
Visa	<ul style="list-style-type: none"> • Participants are responsible for organizing their own Visa. See above information on the process to be followed to avoid issues upon arrival. • For more information see: https://formulario-mre.serpro.gov.br/sci/pages/web/ui/#/instrucoes-iniciais-visto
Entry Documents	<ul style="list-style-type: none"> • Please note that it is the responsibility of each participant to check and issue their entry documents (e.g. VISA) on time to participate in the event. Please check with your airline if a PCR test is required to fly. • Please check if there are any regulations concerning coronavirus: https://www.gov.br/anvisa/pt-br/assuntos/paf/coronavirus/viajantes/regras-para-entrada-portaria
Medical Services and Procedures to be Followed.	<ul style="list-style-type: none"> • The complete Covid-19 Event Protocol can be downloaded at the following link: https://en.volleyballworld.com/beachvolleyball/competitions/beach-pro-tour/2023/challenge/saquarema-bra/competition/covid-19-protocol? • Contact Person/Team: <ul style="list-style-type: none"> ○ For any questions regarding the Event Covid-19 Protocol, please reach out to FIVB Medical department – medical@fivb.com

2. Event Info

Saquarema

Address	Campo de aviação – in front of Antenor Moreira St.	
Website		
Distance from hotel	650m – 2.8km	Walking distance – 8min shuttle drive
Distance from training courts	N/A	N/A
Distance from airport	112 km	1h 40 min

VENUE LAYOUT - TBC

Accommodation

- Hotel accommodation will be provided to the Main Draw teams by the organiser.
- **Please note that even though Saquarema has already hosted other international competitions, it is a small town, and therefore there are no accommodation from well-known hotels chains in the region. Hotels have been inspected previously and will provide good accommodation and hospitality.**
- Athletes will be personally responsible for all extras at the hotel such as mini-bar, phone calls, etc. including any damage incurred to the room. Payments must be made upon checkout.
- Organisers are not responsible for reservations for coaches, team physiotherapists, guests or family members accompanying the participating athletes.

Official Hotel Women:	Name: Pousada Viver Saquarema Website: https://pousadaviver.com.br/
Official Hotel Women:	Name: Pousada Espuma da Praia Website: @pousadaespumadapraia
Official Hotel Women e Men:	Name: Pousada Aconchego da Vila Website: https://linktr.ee/hotelaconchegodavila
Official Hotel Men:	Name: Pousada das Garças Website: https://pousadagarcas.com.br/
Other Hotels:	Name: Hotel & Spa Laje de Itaúna Website: http://www.pousadasitauna.com.br/ Name: Pousada Solar de Itaúna Website: http://www.solardeitauna.com.br/ Name: Pousada Catavento Website: http://www.pousadacataventosaquarema.com.br/ Name: Pousada Itauna Beach Website: http://www.pousadacataventosaquarema.com.br/ Name: Pousada Paraíso de Itaúna Website: https://www.pousadaparisodeitauna.com/

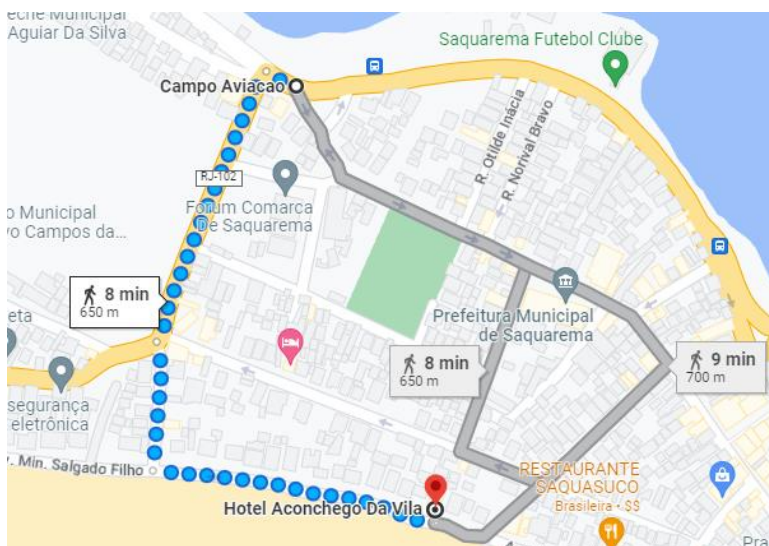
Transportation

- The official airports confirmed by the organiser are as follows:
 - **Airport : Galeão International Airport – Rio de Janeiro (GIG) (international flights)**
 - **Airport : Santos Dumont Airport – Rio de Janeiro (SDU) (domestic flights)**
- The organiser will provide transportation for main draw athletes only. This will include.
 - Galeão International Airport – Official hotel – Galeão International Airport
 - Santos Dumont Airport – Official hotel – Santos Dumont Airport
 - Official hotels – Competition Venue – Official hotels
- **If airport pickup is required, please share with the organising Event Operations contact no later than 06/04/2023.** If this information is received after the deadline, the organiser has no obligation to provide transportation from the airport to the official hotel. **Please communicate any changes or delays in real time to this email.**
- **Contact Person/Team: Eder Silva – eder.silva@volei.org.br / voleidepraia@volei.org.br**
- **Please note that the LOC can assist Qualification Tournament teams and coaches with a company that can arrange the ground transportation from airport to Saquarema (120km). Please communicate with the point of contact above as soon as possible.**

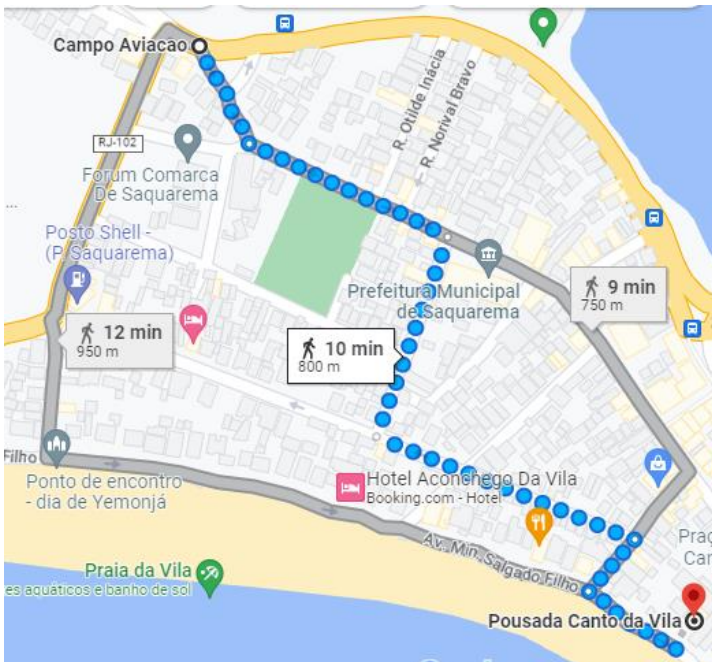
Transportation during the event

There will be a van dedicated for each hotel, except for the Pousada Aconchego da Vila and Canto da Vila because both hotels are within a walking distance.

Hotel Aconchego da Vila



Canto da Vila



Accreditation

- Accreditation will be required by all athletes, FIVB officials, referees, VW staff, VIPs, media, technical staff, court personnel, volunteers, vendors, etc. by organisers, and will ensure that only those with appropriate accreditation can access the designated venue areas.
- **Coaches and Physiotherapists**
 - Accreditation forms for coaches and physiotherapists are available at the following link: <https://www.fivb.com/en/beachvolleyball/tools/forms>. All applicants must include a 3x4 cm portrait photo as part of their submission.
- **Contact Person/Team: Geovanna Santos – voleidepraia@volei.org.br**

Catering

- Organiser will provide all three meals for athletes and referees, being breakfast at the official hotel, lunch, and dinner at the competition venue. Meals will be arranged by the organiser from dinner the day before the event starts until breakfast the day after the team was eliminated from the event.

Medical Services and Procedures

- During Competition & Training
 - During Competition & Training, there will be a first responders with an ambulance will be on standby at the venue
 - Doping control may be conducted, therefore, athletes are highly recommended to keep their passports and official ids of the players with him/her.
- Out of Competition & Training
 - For Out of Competition & Training there will be the option to arrange a first aid treatment in the hotel. If more treatment is necessary, local organiser will provide a transportation where needed.
 - Teams and all participants are requested to follow the hygiene protocol posted by the FIVB Medical Department.
- Hospital will be chosen depending on the injury.
 - Emergency Services Number (Medical & Fire Department) 192 or 193
 - Emergency Services Number (Police): 190
- In the case of an emergency, organizer will provide first responders and transportation all the way to the hospital and back. The cost of treatment will be covered by the athlete concerned.
- Each individual athlete is obliged to have their own insurance as per FIVB Event Regulations – Chapter 17.

Mixed Zones and Press Conferences

- Athletes are required to attend mixed zone interviews after each match, while still in competition uniform. The scheduling of press conferences will be communicated to athletes in advance. All athletes are required to attend the press conference(s), if requested.

Uniforms

- Playing tops/tanks will be provided to all athletes (Main Draw and Qualification) by the organiser. Shorts/bottoms and accessories are the responsibility of the players and/or their sponsors. If required by the FIVB Technical Delegate, other uniforms and accessories will be checked during the Preliminary Inquiry. Athletes of the same team must wear the same colour and style of shorts.

Team Video Service

- In collaboration with a service provider, Volleyball World will provide Team Video Services at all Challenge and Elite16 events. For the login information of the Team Video Service, please email the FIVB Beach Volleyball department – beachvolleyball@fivb.com

Fitness Gym

Fitness Gym:	<ul style="list-style-type: none"> TBC
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Event Website and social media.

Event Website	https://en.volleyballworld.com/beachvolleyball/competitions/beach-pro-tour/2023/challenge/squarema-bra
Instagram/Facebook	<ul style="list-style-type: none"> Volleyball World (Beach) <ul style="list-style-type: none"> @beachvolleyballworld @cbvolei
YouTube	<ul style="list-style-type: none"> Volleyball World (Beach) <ul style="list-style-type: none"> https://www.youtube.com/channel/UHQWveEpeO1KtkwbDn6jNA
OTT Platform	<ul style="list-style-type: none"> Matches will be streamed on Volleyball World TV app or VolleyballWorld.tv
Hashtags	<ul style="list-style-type: none"> #BeachProTour

Contacts

Role	Name	Email Address
Contacts		
FIVB Technical Delegate	Christopher St-John Smith	sinjinvb@aol.com
FIVB Referee Coach	André Trottier	trottiera@gmail.com
VW Event Ops	N/A	squaremaeventops@volleyball.world
FIVB Medical department	N/A	medical@fivb.com
FIVB Beach Volleyball department	N/A	beachvolleyball@fivb.com

3. Competition

Preliminary Inquiry Requirements & Schedule

- Attendance to the Preliminary Enquiry and Technical Meeting (if required) is mandatory for both team athletes. Athletes must bring their uniform, including any headgear, armbands or other pieces of uniform intended to be used during matches for approval of the Technical Delegate. The detailed schedule is as follows:

Preliminary Inquiry	
Qualification	<ul style="list-style-type: none"> • Date: 12/04/2023 • Time: 15:00 – 17:00 (both genders) Location: Competition venue
Main Draw	<ul style="list-style-type: none"> • Date: 13/04/2023 • Time: 15:00 – 17:00 (both genders) - Teams playing the QT will sign just after their matches Location: Competition venue

Training

- Please note that training session reservations can be made no more than 24 hours in advance. Each team is entitled to make one reservation per day (i.e. teams cannot reserve multiple training sessions for the week ahead). Additional training sessions may be possible only if the courts are available.
- If you need any assistance regarding the online training booking tool, please contact squaremaeventops@volleyball.world

Training Courts Address:	<ul style="list-style-type: none"> • Campo de aviação – in front of Antenor Moreira st.
Availability Date for Training:	<ul style="list-style-type: none"> • 10/04/2023
Number of courts available for training:	<ul style="list-style-type: none"> • 4 courts
Training Booking:	<ul style="list-style-type: none"> • https://fivb.beachcourts.net squaremaeventops@volleyball.world for any assistance with the booking tool.

Competition Schedule

- The detailed match-up schedule will be confirmed after the completion of the preliminary inquiry (per gender tournament) following the results progressed.

THURSDAY 13/04		DAY 1: MEN'S AND WOMEN'S QUALIFICATION (48 MATCHES TOTAL) - Lighting in central court and court 2/3			
ROUND	START TIME	COURT 1	COURT 2	COURT3	COURT 4
Women's and Men's Qualification	08:00	W-QT-R32	W-QT-R32	W-QT-R32	W-QT-R32
	08:50	W-QT-R32	W-QT-R32	W-QT-R32	W-QT-R32
	09:40	W-QT-R32	W-QT-R32	W-QT-R32	W-QT-R32
	10:30	W-QT-R32	W-QT-R32	W-QT-R32	W-QT-R32
	11:20	M-QT-R32	M-QT-R32	M-QT-R32	M-QT-R32
	12:10	M-QT-R32	M-QT-R32	M-QT-R32	M-QT-R32
	13:00	M-QT-R32	M-QT-R32	M-QT-R32	M-QT-R32
	13:50	M-QT-R32	M-QT-R32	M-QT-R32	M-QT-R32
	14:40	W-QT-R16	W-QT-R16	W-QT-R16	W-QT-R16
	15:30	W-QT-R16	W-QT-R16	W-QT-R16	W-QT-R16
	16:20	M-QT-R16	M-QT-R16		
	17:10	M-QT-R16	M-QT-R16		
	18:00	M-QT-R16	M-QT-R16		
18:50	M-QT-R16	M-QT-R16			
Preliminary inquiry		Men's and Women's main draw Preliminary Inquiry			

FRIDAY 14/04		DAY 2: Men's and Women's Main Draw (52 Matches Total) - Lighting in central court and court 2/3 - Check in 24			
ROUND	START TIME	COURT 1	COURT 2	COURT3	COURT 4
Modified Pool Play Round 1 (M & W)	08:00	W-MD-PP-R1	W-MD-PP-R1	W-MD-PP-R1	W-MD-PP-R1
	08:50	W-MD-PP-R1	W-MD-PP-R1	W-MD-PP-R1	W-MD-PP-R1
	09:40	W-MD-PP-R1	W-MD-PP-R1	W-MD-PP-R1	W-MD-PP-R1
	10:30	M-MD-PP-R1	M-MD-PP-R1	M-MD-PP-R1	M-MD-PP-R1
	11:20	M-MD-PP-R1	M-MD-PP-R1	M-MD-PP-R1	M-MD-PP-R1
	12:10	M-MD-PP-R1	M-MD-PP-R1	M-MD-PP-R1	M-MD-PP-R1
Modified Pool Play Round 2 (M & W)	13:00	W-MD-PP-R2 (L)	W-MD-PP-R2 (L)	W-MD-PP-R2 (L)	W-MD-PP-R2 (L)
	14:00	W-MD-PP-R2 (L)	W-MD-PP-R2 (L)	W-MD-PP-R2 (W)	W-MD-PP-R2 (W)
	15:00	W-MD-PP-R2 (W)	W-MD-PP-R2 (W)	W-MD-PP-R2 (W)	W-MD-PP-R2 (W)
	16:00	M-MD-PP-R2 (L)	M-MD-PP-R2 (L)	M-MD-PP-R2 (L)	M-MD-PP-R2 (L)
	16:50	M-MD-PP-R2 (W)	M-MD-PP-R2 (L)	M-MD-PP-R2 (L)	
	17:40	M-MD-PP-R2 (W)	M-MD-PP-R2 (W)	M-MD-PP-R2 (W)	
Round of 18 (M & W)	18:30	M-MD-PP-R2 (W)	M-MD-PP-R2 (W)		
	19:30	W-Lucky Loser #1	W-Lucky Loser #2		
	20:30	M-Lucky Loser #1	M-Lucky Loser #2		

Saturday 15/04		DAY 3: Men's and Women's Main Draw (24 Matches Total) - Lighting in central court and court 2/3			
ROUND	START TIME	COURT 1	COURT 2	COURT3	COURT 4
Round of 16 (M & W)	09:00	W-R16	W-R16	W-R16	W-R16
	10:00	W-R16	W-R16	W-R16	W-R16
	11:00	M-R16	M-R16	M-R16	M-R16
	12:00	M-R16	M-R16	M-R16	M-R16
Quarter Finals (M & W)	14:30	W-QF	W-QF		
	15:30	M-QF	M-QF		
	16:30	W-QF	W-QF		
	17:30	M-QF	M-QF		

Sunday 16/04		DAY 4 : Men's and Women's Main Draw (08 Matches Total)			
ROUND	START TIME	COURT 1	COURT 2	COURT3	COURT 4
Semi Finals (M & W)	09:00	W-SF *			
	10:00	W-SF *			
	11:00	M-SF *			
	12:00	M-SF *			
Finals (M & W)	14:00	W-Bronze *			
	15:00	W-Gold *			
	16:00	M-Bronze *			
	17:00	M- Gold *			
Awarding Ceremony	FOLLOWED BY	Awarding Cerimony			