

BEACH PRO TOUR ELITE 16 TEPIC



VOLLEYBALL WORLD
BEACH
PRO TOUR

17 - 21 APRIL 2024

EVENT PLAYBOOK

1st Feb. 24 - V1

EVENT PLAYBOOK

1. Invitation Letter, Visa & Entry Documents

ITEM	DETAILS
Invitation Letter	<ul style="list-style-type: none"> • Contact Person: <ul style="list-style-type: none"> ○ Name: Abihail Rosales ○ Email: abihail@moveo-lab.com • It takes approximately 5 days to issue the Invitation Letter. • Information required for invitation letter: <ul style="list-style-type: none"> ○ Country of passport ○ Passport number ○ Current country of residence ○ Date of birth ○ Full name (as in passport) ○ Gender ○ Email/Phone number ○ Role at event (i.e. Athlete, Coach, Official) ○ Embassy that the VISA will be issued
Visa	<ul style="list-style-type: none"> • Participants are responsible for organizing their own Visa. See above information on the process to be followed to avoid issues upon arrival.
Entry Documents	<ul style="list-style-type: none"> • Please note that it is the responsibility of each participant to check and issue their entry documents (e.g. VISA) on time to participate in the event.

2. Event Info

VENUE NAME: AUDITORIO AMADO NERVO

Address	Av. Aguamilpa 53, Col. Industrial, 63173	
Distance from hotel	7 min by car	45 min walking distance
Distance from training courts	5 min by car	30 min walking distance
Distance from airport	15 min by car	

Venue Layout & Render: Layout in process

Accommodation

- Hotel accommodation will be provided to the Main Draw players only by the organiser.
- Athletes will be personally responsible for all extras at the hotel such as mini-bar, phone calls, etc. including any damage incurred to the room. Payments must be made upon checkout.
- Organisers are not responsible for reservations for coaches, team physiotherapists, guests or family members accompanying the participating athletes.

Official Hotel	Name: TBC Website: TBC Booking contact: Abihail Rosales Email: abihail@moveo-lab.com
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- Qualification Tournament athletes, Coaching Staff, Friend & Family will have a discounted rate as follows:

RATE CARD		
Item	Description	Cost
Accommodation	Single or Double Occupancy	TBC
Food	Meal Service	TBC

Transportation

- The official airport confirmed by the organiser is as follows:
 - **Airport : International Airport of Tepic (TPQ)**
- The organiser will provide transportation for main draw athletes only. This will include.
 - International Airport – Official hotel - International Airport
 - Official hotel – Venue - Official hotel
- **If airport pickup is required, please share with the organising Event Operations contact no later than 1/04/2023.** If this information is received after the deadline, the organiser has no obligation to provide transportation from the airport to the official hotel. **Please communicate any changes or delays in real time to this email.**
- **Contact Person/Team: Abihail Rosales**
Email: abihail@moveo-lab.com

Accreditation

- Accreditation will be required by all athletes, FIVB officials, referees, VW staff, VIPs, media, technical staff, court personnel, volunteers, vendors, etc. by organisers, and will ensure that only those with appropriate accreditation can access the designated venue areas.
- **Coaches and Physiotherapists**
 - Accreditation forms for coaches and physiotherapists are available at the following link: <https://www.fivb.com/en/beachvolleyball/tools/forms>. All applicants must include a 3x4 cm portrait photo as part of their submission.

Catering

- Organiser will provide all three meals for main draw athletes only and referees. Meals will be arranged by the organiser from dinner the day before the event starts (Main Draw) until breakfast the day after the team was eliminated from the event.

Medical Services and Procedures

- During Competition & Training
 - During Competition & Training, there will be a first responders with an ambulance will be on standby at the venue
 - Doping control may be conducted, therefore, athletes are highly recommended to keep their passports and official ids of the players with him/her.
- Out of Competition & Training
 - For Out of Competition & Training there will be the option to arrange a first aid treatment in the hotel. If more treatment is necessary, local organiser will provide a transportation where needed.
 - Teams and all participants are requested to follow the hygiene protocol posted by the FIVB Medical Department. It is no longer mandatory to keep the face masks at this time. It is only recommended to wear it at hospitals and in public transportations.
- Hospital will be chosen depending on the injury
 - Emergency Services Number (Medical & Fire Department) 066
 - Emergency Services Number (Police): 060
- In the case of an emergency, organizer will provide first responders and transportation all the way to the hospital and back. The cost of treatment will be covered by the athlete concerned.
- Each individual athlete is obliged to have their own insurance as per FIVB Event Regulations – Chapter 17.

Mixed Zones and Press Conferences

- Athletes are required to attend mixed zone interviews after each match, while still in competition uniform. The scheduling of press conferences will be communicated to athletes in advance. All athletes are required to attend the press conference(s), if requested.

Uniforms

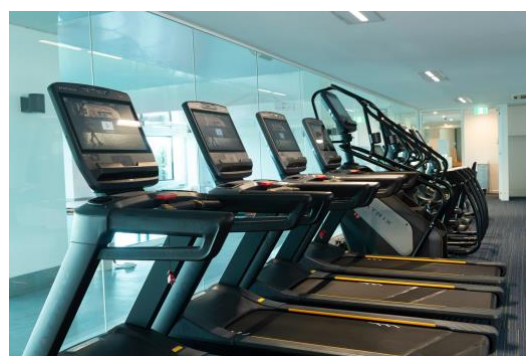
- Playing tops/tanks will be provided to all athletes (Main Draw) by the organiser. Shorts/bottoms and accessories are the responsibility of the players and/or their sponsors. If required by the FIVB Technical Delegate, other uniforms and accessories will be checked during the Preliminary Inquiry. Athletes of the same team must wear the same colour and style of shorts.

Team Video Service

- In collaboration with a service provider, Volleyball World will provide Team Video Services at all Challenge and Elite16 events. For the login information of the Team Video Service, please email the FIVB Beach Volleyball department – beachvolleyball@fivb.com

Fitness Gym

Fitness Gym	<ul style="list-style-type: none"> • Name: Unidad Deportiva Nayarit • Address: Av Aguamilpa 84, El Rubí, 63173 Tepic, Nay.
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Event Website	TBC
Instagram/Facebook	Volleyball World (Beach) @beachvolleyballworld Mex Beach Volley @mexbeachvolley
YouTube	Volleyball World (Beach) https://www.youtube.com/channel/UCHQUWveEpeO1KTkwbDn6jNA
OTT Platform	Matches will be streamed on Volleyball World TV app or VolleyballWorld.tv
Hashtags	#BeachProTour #BeachProTourTepic #BeachVolleyball #MexBeachVolley

Contacts

Role	Name	Email Address
Contacts		
FIVB Technical Delegate	Ed Drakich	ed.drakich@volleyball.ca
FIVB Referee Coach	Maria Amélia Villas-Boas	mavboas57@gmail.com
VW Event Ops	Wendy Miranda Johnny Gardhouse	eventops@volleyball.world
FIVB Medical department	N/A	medical@fivb.com
FIVB Beach Volleyball department	N/A	beachvolleyball@fivb.com

3. Competition

Preliminary Inquiry Requirements & Schedule

- Attendance to the Preliminary Enquiry and Technical Meeting (if required) is mandatory for both team athletes. Athletes must bring their uniform, including any headgear, armbands or other pieces of uniform intended to be used during matches for approval of the Technical Delegate. The detailed schedule is as follows:

Preliminary Inquiry	
Qualification	<ul style="list-style-type: none">• Date: 16 April• Time: 15:00 – 17:00• Location: Athlete zone at the Venue
Main Draw	<ul style="list-style-type: none">• Date: 17 April• Time: 15:00 – 17:00• Location: Athlete zone at the venue
Technical Meeting	N/A

Training

- Training courts will be available, **for teams that arrive before 17th April**, at training facility. Transportation may be arranged if communicated 24h in advance.
- Please note that for official training at competition courts, as from the (TBC), training session reservations can be made no more than 24 hours in advance. Each team is entitled to make one reservation per day (i.e. teams cannot reserve multiple training sessions for the week ahead). Additional training sessions may be possible only if the courts are available.
- **Athletes must register in the training booking platform at least 24 hours before the intended training session.**

Training Courts Address:	<ul style="list-style-type: none">• Av. Tecnológico No. 2595, Instituto Tecnológico de Tepic, 63175 Tepic, Nay. 2
Availability Date for Training:	<ul style="list-style-type: none">• 14th April
Number of courts available for training:	<ul style="list-style-type: none">• 2
Training Booking:	<ul style="list-style-type: none">• https://fivb.beachcourts.net <p>Email: eventops@volleyball.world for any assistance with the booking tool.</p>

Competition Schedule

- The detailed match-up schedule will be confirmed after the completion of the preliminary inquiry (per gender tournament) following the results progressed